

METRO MIDSAYAP WATER DISTRICT Annual Procurement Plan for FY 2025
(APP Non-CSE)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
1.1.1.1.01	Provide budget for power consumption at Pump Stations (PSSs) and Booster Pumps (BPs). Monitor and ensure payment of the monthly power consumption of PSSs and BPs.	PED-PWQS	Direct Contracting	N/A	N/A	N/A	N/A		Corporate Budget	5,000,000.00	5,000,000.00	-	Power bill for PS
1.1.1.1.02	Provide budget for fuel of generator sets. Monitor and ensure availability of fuel of generator sets.	PED-PWQS ACD-AS-PWG	Direct Contracting	N/A	N/A	N/A	N/A		Corporate Budget	468,000.00	468,000.00	-	Fuel for Gen. Set.
1.1.1.1.03	Conducts regular maintenance check-up, change oil and filter of every generator sets.	PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	45,200.00	45,200.00	-	R & M for Gen. Set.
1.1.1.1.04	Conduct regular predictive maintenance of pumping facilities.	PED-PWQS PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	43,880.00	43,880.00	-	Meals and supplies
1.1.1.1.05	Maintenance and upgrading of pull-out tools and equipments. Purchase additional and regularly clean pull-out tools and equipment.	PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	45,000.00	45,000.00	-	Maintenance tools/equipment
1.1.1.1.06	Provide spare for all pumping facilities. Purchase spare pump, motor and accessories	PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	1,346,500.00	701,500.00	645,000.00	Spare pumps and motors
1.1.1.1.07	Improvement of water supply and NRW reduction	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	24,800,000.00	-	24,800,000.00	Expansion/Upgrading Projects/Storage Tanks
1.1.1.2.01	Closely monitor activities of Supplier for Bulk Water Supply to ensure delivery of supply of water.	PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	42,318,272.26	42,318,272.26	-	BWS payment
1.1.1.2.03	Payment of water permit to NWRB	PED-PWQS ACD-ABG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A		Corporate Budget	56,000.00	56,000.00	-	NWRB payment
1.1.1.2.04	Payment for processing of Environmental Compliance Certificate (ECC)	PED-PWQS ACD-ABG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A		Corporate Budget	300,000.00	300,000.00	-	ECC payment
1.1.1.3.01	Construct Power Generator House & Booster Pump (Sadaan Booster Pump)	GMO-GSO PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	525,000.00	-	525,000.00	Labor and Materials (upon availability of funds)
1.1.1.3.02	Repair and Replacing of Pump House - Abaga Pumping Station 1	GMO-GSO PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	275,000.00	-	275,000.00	Labor and Materials (upon availability of funds)
1.1.1.3.03	Repair and Replacing of Pump House - Libungan Pumping Station 5	GMO-GSO PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	85,000.00	-	85,000.00	Labor and Materials (upon availability of funds)
1.1.1.3.04	Installation of perimeter fence and pipe storage at Abaga Pumping Station 3	GMO-GSO PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	450,000.00	-	450,000.00	Labor and Materials (upon availability of funds)
1.1.1.3.05	Repair Pump House w/ genset house/Upgrade 10 hp booster at Libungan Pumping Station 1	GMO-GSO PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	568,000.00	-	568,000.00	Labor and Materials (upon availability of funds)
1.1.1.3.06	Repair and Replacing of Pump House - Libungan Pumping Station 2	GMO-GSO PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	105,000.00	-	105,000.00	Labor and Materials (upon availability of funds)
1.1.1.3.07	Upgrade Booster Pump at STEM PS to 10hp	GMO-GSO PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	495,000.00	-	495,000.00	Labor and Materials (upon availability of funds)
1.1.3.1.01	Upgrading of Pipeline, 2" dia. uPVC pipe from Morale Res. - Esmael Res. at Pobacion 5, Midsayap - 280 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	103,360.00	-	103,360.00	Labor and Materials (upon availability of funds)
1.1.3.1.02	Upgrading of Pipeline, 2" dia. uPVC pipe from Fontanilla Res. - Durnaraog Res. at Nias, Midsayap - 500 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	258,550.00	-	258,550.00	Labor and Materials (upon availability of funds)
1.1.3.1.03	Upgrading of Pipeline, 2" dia. uPVC pipe at Clarita Inn, Pobacion 5, Midsayap - 550 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	261,752.00	-	261,752.00	Labor and Materials (upon availability of funds)

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1.1.3.1.04	Upgrading of Pipeline, 2" dia. uPVC pipe at Alam Res at Pobacion 5, Mid. - 400 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		206,915.00	-	-	206,915.00	Labor and Materials (upon availability of funds)
1.1.3.1.05	Expansion of Pipeline, 3" dia. uPVC pipe going to Sililo Bugto, Lower Kalingawan, Midsayap - 2000 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		812,480.00	-	-	812,480.00	Labor and Materials (upon availability of funds)
1.1.3.1.06	Expansion of Pipeline, 3" dia. uPVC pipe Habitat - Central Bulanan, Midsayap 1000 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		409,190.00	-	-	409,190.00	Labor and Materials (upon availability of funds)
1.1.3.1.07	Expansion of Pipeline, 3" dia. uPVC pipe going to Muslim Community, Central Glad, Midsayap - 600 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		300,285.00	-	-	300,285.00	Labor and Materials (upon availability of funds)
1.1.3.1.08	Expansion of Pipeline, 3" dia. uPVC pipe from Agriculture - Crossing Salunayan, Midsayap -1000 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		433,250.00	-	-	433,250.00	Labor and Materials (upon availability of funds)
1.1.3.1.09	Expansion of Pipeline, 3" dia. uPVC pipe from Lagumbingan - Crossing San Isidro Midsayap - 1000meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		435,260.00	-	-	435,260.00	Labor and Materials (upon availability of funds)
1.1.3.1.10	Expansion of Pipeline, 3" dia. uPVC pipe fro Sililo Lomboy - BLISS, Sadaan, Midsayap - 700 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		311,802.00	-	-	311,802.00	Labor and Materials (upon availability of funds)
1.1.3.1.11	Upgrading of Pipeline, 3" dia. uPVC pipe at Dec Laso Subdivision, Gurnaga, Libungan - 400 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		359,457.00	-	-	359,457.00	Labor and Materials (upon availability of funds)
1.1.3.1.12	Upgrading of Pipeline, 2" dia. uPVC pipe going to Tayong Area, Gurnaga, Libungan - 601 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		171,175.00	-	-	171,175.00	Labor and Materials (upon availability of funds)
1.1.3.1.13	Upgrading of Pipeline, 3" dia. uPVC pipe at new Slaughter House, Gurnaga, Libungan - 250 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		90,295.00	-	-	90,295.00	Labor and Materials (upon availability of funds)
1.1.3.1.14	Upgrading of Pipeline, 2" dia. uPVC pipe from COOP Drier - Erasmi Compound, Abaga, Libungan - 500 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		131,384.00	-	-	131,384.00	Labor and Materials (upon availability of funds)
1.1.3.1.15	Expansion of Pipeline, 3" dia. uPVC pipe at Sililo Abakenthan, Cabanryan, Libungan - 1600 meters	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		646,680.00	-	-	646,680.00	Labor and Materials (upon availability of funds)
1.1.3.1.16	Expansion of Pipelines going to Brgy. Barongis, Libungan	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		825,128.00	-	-	825,128.00	Labor and Materials (upon availability of funds)
1.1.3.1.17	Expansion of Pipelines going to Brgy. Anonang, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		374,825.00	-	-	374,825.00	Labor and Materials (upon availability of funds)
1.1.3.1.18	Expansion of Pipelines going to Brgy. Ilbocean, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		1,913,505.00	-	-	1,913,505.00	Labor and Materials (upon availability of funds)
1.1.3.1.19	Expansion of Pipelines going to Brgy. Central Bulanan, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		644,674.00	-	-	644,674.00	Labor and Materials (upon availability of funds)
1.1.3.1.20	Expansion of Pipelines to Brgy. Bagumba, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		1,097,224.00	-	-	1,097,224.00	Labor and Materials (upon availability of funds)
1.1.3.1.21	Expansion of Pipelines from Sadaan National Highway to Purok Tanjay, Sia Cruz, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		1,196,520.00	-	-	1,196,520.00	Labor and Materials (upon availability of funds)
1.1.3.1.22	Expansion of Pipelines going to Purok Mahugan, Sadaan, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		622,080.00	-	-	622,080.00	Labor and Materials (upon availability of funds)
1.1.3.1.23	Upgrading of Pipelines going to Brgy. Kimagango, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		1,586,840.00	-	-	1,586,840.00	Labor and Materials (upon availability of funds)
1.1.3.1.24	Laying of distribution lines at Brgy Salunayan, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget		1,989,700.00	-	-	1,989,700.00	Labor and Materials (upon availability of funds)

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1.1.3.1.25	Laying of distribution lines going to Bryg Nes, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	1,311,840.00	-	1,311,840.00	Labor and Materials (upon availability of funds)
1.1.3.1.26	Laying of distribution lines from Bryg Nes to Lower Glad, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	446,100.00	-	446,100.00	Labor and Materials (upon availability of funds)
1.1.3.1.27	Laying of distribution lines going to Bryg Bagumbah, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	1,420,240.00	-	1,420,240.00	Labor and Materials (upon availability of funds)
1.1.3.1.28	Laying of distribution lines going to Bryg San Pedro, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	2,042,420.00	-	2,042,420.00	Labor and Materials (upon availability of funds)
1.1.3.1.29	Laying of distribution lines at Lower Glad, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	853,830.00	-	853,830.00	Labor and Materials (upon availability of funds)
1.1.3.1.30	Laying of distribution lines from San Pedro to Central Butanan, Midsayap	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	507,280.00	-	507,280.00	Labor and Materials (upon availability of funds)
1.1.3.1.31	Laying of transmission lines from Balicoan to Sinawingan, Libugan	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	1,892,280.00	-	1,892,280.00	Labor and Materials (upon availability of funds)
1.1.3.1.32	Laying of distribution lines at Bryg Batocan, Libugan	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	1,447,030.00	-	1,447,030.00	Labor and Materials (upon availability of funds)
1.1.3.1.33	Laying of distribution lines at Bryg Sinawingan, Libugan	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	684,980.00	-	684,980.00	Labor and Materials (upon availability of funds)
1.1.3.1.34	Laying of distribution lines going to Bryg Ulanian, Libugan	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	2,576,330.00	-	2,576,330.00	Labor and Materials (upon availability of funds)
1.1.4.1.01	Conduct Barangayan for potential service areas in Midsayap and Libugan	ACD-CS PED	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	66,000.00	66,000.00	-	Meals and supplies
1.1.4.1.02	Conduct survey for proposed service lines expansion either in Midsayap or Libugan	ACD-CS	Direct Contracting	N/A	N/A	N/A	N/A		Corporate Budget	200,000.00	200,000.00	-	Outsourced Labor
1.1.4.1.03	Launch a Promotion to increase NSC and activate dormant accounts	ACD-CS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	8,000.00	8,000.00	-	Tarpaulin
2.1.1.1.01	Provide spare production meters for all PSs. Recommend purchase of production meter spare for all PSs. Regularly clean production meters.	PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	68,000.00	68,000.00	-	Production Meter
2.1.1.1.03	Install District Metering for NRW reduction	PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	250,000.00	-	250,000.00	Labor and Materials
2.1.1.2.05	Upgrade and provide additional tools and equipment for construction and repair and maintenance	PED-ECS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	3,604,100.00	54,100.00	3,550,000.00	Materials, Equipment, Motor Vehicle
2.1.1.2.14	Coordinate with barangay officials on reported illegal connections	ACD-CS PED-ECS	Direct Contracting	N/A	N/A	N/A	N/A		Corporate Budget	60,000.00	60,000.00	-	Incentives
2.1.1.3.03	Schedule Change Water Meter (CWM) due to the following reasons: • WMI is not moving • Consumption for two consecutive months is lower than its monthly average consumption • With erratic reading/consumption	ACD-CS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	300,000.00	300,000.00	-	Water Meters
2.1.2.1.03	Collects water samples randomly collected at Midsayap and Libugan and submit to accredited Laboratory for Bacteriological testing (at least 5 samples in Midsayap and 5 samples in Libugan)	PED-PWQS	Direct Contracting	N/A	N/A	N/A	N/A		Corporate Budget	144,000.00	144,000.00	-	Laboratory Fees

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2.1.2.1.04	Collect water samples for every water source and submit to accredited Laboratory for Physical Chemical Examination & Pesticide Test of Libungan River	PED-PWQS	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	300,000.00	300,000.00	-	-	Laboratory Fees
2.1.2.1.05	Provide Laboratory Equipment at Villarica	PED-PWQS PED-ECS GMO-GSO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	526,000.00	26,000.00	500,000.00	-	Supplies and equipments
2.1.2.1.10	Ensure availability of metering pump and accessories	PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	120,000.00	-	120,000.00	-	Metering Pumps
2.1.2.1.11	Provide PPE's for Pump Operators	PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	56,380.00	56,380.00	-	-	Supplies and equipments
3.1.1.1.01	Deliver bills and notices on time	ACD-CS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	903,750.00	903,750.00	-	-	Read and bill, supplies and equipments
3.1.2.2.02	Coordinate with the outsource programmer for the upgrading of the BICOS System and activation of Customer Information System (CIS) module	ACD-CS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	95,200.00	95,200.00	-	-	Software, supplies and equipments
3.1.3.1.01	Disseminate information to MMWD's consumers thru radio announcements, brochures/leaflets, posters, and other forms of IEC	ACD-CS	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	57,600.00	57,600.00	-	-	Radio ads,etc
3.1.3.1.03	Payment of SMART plan for GMD, ACD, PED, hotline, landfill, and Concerned Personnel	GMO ACD	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	206,600.00	206,600.00	-	-	Load and Telephone Bills
3.2.1.1.01	Attend and participate in monthly regular board meetings (twice a month) and scheduled special board meetings (as necessary)	GMO ACD PED	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	150,000.00	150,000.00	-	-	Meals/Supplies
3.2.2.1.03	Process supporting documents for officers and employees' allowances and other benefits (i.e. Clothing, PEL, PBB, Longevity, Cash Gift, 13th Month, Earned Leaves, Cultural Activities)	ACD-AS-HRMG ACD-AS-ABG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	187,000.00	187,000.00	-	-	Cultural Activity/Retirement Program Expenses
3.2.2.1.04	Conduct a health and wellness monitoring system for MMWD employees	ACD-AS-HRMG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	90,000.00	90,000.00	-	-	First Aid Medicines/Equipment
3.2.2.3.01	Send officers and employees to seminars, trainings, conferences, fora and conventions that are appropriate to their workloads, and official errands as may be deemed necessary	GMO PED ACD ACD-AS-HRMG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	1,511,800.00	1,511,800.00	-	-	Seminars and Trainings.
3.2.2.3.03	Ensure that re-echos are conducted for seminars attended by employees	GMO ACD-AS-HRMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	96,000.00	96,000.00	-	-	Meals and supplies
3.2.2.3.04	Conduct in-house seminars (i.e Fire and Calamity Disaster Training, Maintenance, Stress Management and Team Building)	GMO PED ACD ACD-AS-HRMG	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	295,000.00	295,000.00	-	-	Meals and supplies
3.2.2.3.05	Send officers and employees to GAD seminars, trainings and forums to effectively implement GAD programs within the District	GMO GAD Focal Point System	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	50,000.00	50,000.00	-	-	GAD Seminar
3.2.2.3.06	Award and recognize qualified and deserving employees by giving certificates /awards, rewards and recognition	ACD-AS-HRMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	62,000.00	62,000.00	-	-	Supplies and materials

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3.2.2.3.07	Upgrade Sound System for MMWD Activities	ACD-PMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	60,000.00	-	60,000.00	Sound system
3.2.2.3.10	Conduct staff meeting once a month	GMO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	96,000.00	96,000.00	-	Meals and supplies
3.2.2.3.11	Conduct of Gender Sensitivity Training for employees and Top Management	GMO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	50,000.00	50,000.00	-	Supplies and materials
3.2.2.3.12	Conduct of regular GFPS meetings, planning and assessment workshops	GFPS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	50,000.00	50,000.00	-	Supplies and materials
3.2.2.3.13	Participation in the Celebration of Women's Month	ACD-AS-HRMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	80,000.00	80,000.00	-	Supplies and materials
3.2.2.3.14	Participation in the 16th-Day Campaign to end Violence Against Women(VAW)	ACD-AS-HRMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	25,000.00	25,000.00	-	Supplies and materials
3.2.2.3.15	Setting up and Updating of GAD Corner	GFPS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	80,000.00	80,000.00	-	Supplies and materials
3.2.2.3.16	Participate in the "Family Time, Quality Time 2024" activity during the weeklong celebration of MMWD Anniversary	ACD-AS-HRMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	250,000.00	250,000.00	-	Supplies and materials
3.2.2.3.17	Conduct of Consultation with Community Stakeholders in Project Sites	GFPS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	40,000.00	40,000.00	-	Supplies and materials
3.3.1.1.01	Prepare bank reconciliation for all bank accounts	ACD-AS-ABG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A		Corporate Budget	2,400.00	2,400.00	-	Snapshots
3.3.1.1.04	Physically organize and classify Property, Plant and Equipment (PPEs)and inventories	ACD-AS-PMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	50,000.00	-	50,000.00	Supplies and materials
3.3.1.1.05	Organize and update records of PPEs and inventories	ACD-AS-PMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	45,000.00	45,000.00	-	Inventory sytem
3.3.1.1.06	Conduct physical inventory count within the office and verify PPEs as to its existence	ACD-AS-PMG ACD-AS-ABG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	12,000.00	12,000.00	-	Meals and supplies
3.3.1.1.09	Provide budget and monitor fuel consumption of motor vehicles	ACD-AS-PMG	Limited Source Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	1,607,090.00	1,607,090.00	-	Fuel, oil and lubricants
3.3.1.1.12	Determine and monitor the condition of equipment (schedule for preventive repair and maintenance, if necessary)	ACD-AS-PMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	7,496,998.80	7,496,998.80	-	Supplies/Materials/Labor
3.3.1.1.13	Update insurance for PPEs (i.e. Motor Vehicles, Buildings, Pump Stations and related appurtenances)	ACD-AS-PMG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A		Corporate Budget	204,000.00	204,000.00	-	Insurance
3.3.1.1.14	Update LTO registration for motor vehicles	ACD-AS-PMG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A		Corporate Budget	44,600.00	44,600.00	-	LTO Registration
3.3.1.2.01	Provide for twelve (12) SGs for pump stations, Libugan Collecting Office and Main Office and maintain CCTV at main Office Compound	GMO-GSO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	3,438,500.00	3,312,000.00	126,500.00	Security services/equipments
3.3.1.2.02	Contract a retainer Legal Counsel duly confirmed by the OGCC and COA	GMO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	288,000.00	288,000.00	-	Legal fees
3.3.1.2.03	Signage are posted and maintained at restricted areas for both internal and external clients	GMO-GSO ACD-AS-PMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	75,000.00	75,000.00	-	Signages
3.3.1.2.04	Regularly monitor and schedule preventive maintenance for motor vehicles	GMO-GSO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	741,196.49	741,196.49	-	Supplies/Materials/Labor
3.3.1.2.05	Construct one (1) Span Extension with perimeter fence of Admin Building	GMO-GSO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.		Corporate Budget	1,105,000.00	-	1,105,000.00	Supplies/Materials/Labor

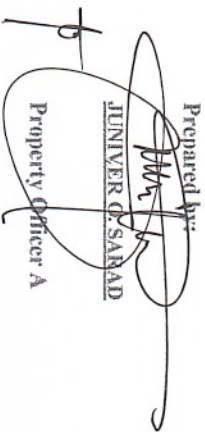
METRO MIDSAYAP WATER DISTRICT Annual Procurement Plan for FY 2025
(APP Non-CSE)

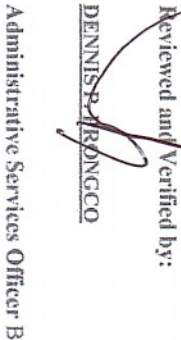
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity					Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Total		MOOE	CO		
3.3.1.2.06	Provide and maintain reliable lighting facilities at PS, LSO, Main Building and other properties of the District	GMO-GSO PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	100,000.00	100,000.00	-	-	Supplies/Materials/Labor
3.3.1.2.07	Provide cabinets for personnel files and BOD files and records	GMO-GSO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	20,000.00	20,000.00	-	-	Steel cabinet
3.3.1.2.08	Provide utility tools and supplies, kitchen, cooking and dining utensils, and other utility expenses of the office	GMO-GSO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	1,043,300.00	1,043,300.00	-	-	Utility expenses
3.3.2.1.03	Comply with government laws for real properties owned by the District (i.e. Real property Tax, Transfer of Titles)	ACD-AS-PMG	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	1,221,300.00	321,300.00	900,000.00	-	Tax Payment/Lot Acquisition
3.3.3.1.07	Issue demand letters for internal and external clients with outstanding payables to MMWD	ACD-CS-CMG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	4,500.00	4,500.00	-	-	Registered mail
3.3.3.1.08	Recommend the implementation "Balik Tubig" Promo for disconnected service connections	ACD-CS-CMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	4,800.00	4,800.00	-	-	Advertisement
3.3.4.1.01	Release checks for approved disbursements	ACD-CS-CMG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	Corporate Budget	12,000.00	12,000.00	-	-	Checkbook
3.4.1.1.01	Clean, green and maintain pump stations, Main Office and other properties of the District	GMO-GSO ACD-AS-PMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	185,000.00	185,000.00	-	-	Supplies/Materials/Labor
3.4.1.1.02	Grow and maintain flowering and non-flowering plants for clean air and natural environment	GMO-GSO ACD-AS-PMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	40,000.00	40,000.00	-	-	Supplies/Materials/Labor
3.4.1.1.03	Provide planting and landscaping materials	GMO-GSO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	40,000.00	40,000.00	-	-	Supplies/Materials/Labor
3.4.1.1.04	Monitor on timely basis utility materials and supplies for easy access and use	GMO-GSO ACD-AS-PMG	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	66,000.00	66,000.00	-	-	Supplies and Materials
3.4.1.2.01	Provide sports program for the employees to be physically fit and have a healthy lifestyle	GMO GAD Focal Point System	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	316,000.00	316,000.00	-	-	MMWD Sportsfest/Supplies/Materials
3.4.1.2.02	Conduct outreach programs to Elementary Schools of barangays programmed for expansion (i.e. brigade-estiwela, "plumbing check")	GMO GAD Focal Point System	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	50,000.00	50,000.00	-	-	Supplies and materials
3.4.1.2.03	Sustain programs related to youth and their development (Physical & Emotional aspects, Intellectual & Creativity aspects)	GMO GAD Focal Point System	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	220,000.00	220,000.00	-	-	Labor and Materials
3.4.2.1.01	Properly maintain the nursery/seedling station at Abaga Steel Tank	PED-PWQS	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	12,000.00	12,000.00	-	-	Supplies and materials
3.4.2.1.02	Purchase assorted kind of seedlings	PED-PWQS	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	5,000.00	5,000.00	-	-	Seedlings
3.4.2.1.03	Conduct tree planting and nurturing program along the Libungan river and other identified watershed areas	PED-PWQS	Direct Contracting	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	10,000.00	10,000.00	-	-	Meals
3.4.3.1.01	Tree Planting, Growing and Nurturing Program	GMO	Competitive Bidding	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Jan. to Dec.	Corporate Budget	10,000.00	10,000.00	-	-	Seedlings and materials
3.4.3.1.02	Year End General Assembly	GMO	Competitive Bidding	November	November	December	December	Corporate Budget	50,000.00	50,000.00	-	-	Meals/Supplies
3.4.3.1.03	44th Founding Anniversary Celebration	GMO	Competitive Bidding	November	November	December	December	Corporate Budget	150,000.00	150,000.00	-	-	Meals/Supplies
3.4.3.1.04	Promotion - raffie promo	GMO	Competitive Bidding	October	October	November	November	Corporate Budget	150,000.00	150,000.00	-	-	Raffle prizes
4.1.1.1.03	Implement disconnection and follow up reports	ACD-CS	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	267,000.00	267,000.00	-	-	Labor and Materials
4.1.4.1.02	Timely preparation (e-copy and manual) of JEV for the following journals and ledgers	ACD-AS-ABG	Direct Contracting	N/A	N/A	N/A	N/A	Corporate Budget	30,000.00	30,000.00	-	-	System Updates and Maintenance

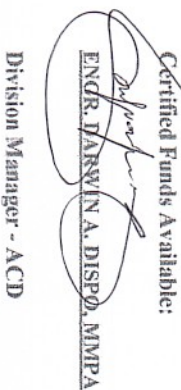
METRO MIDSAYAP WATER DISTRICT Annual Procurement Plan for FY 2025
(APP Non-CSE)

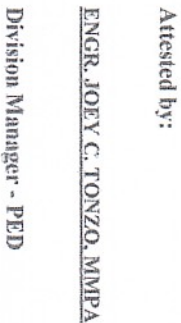
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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing			Total	MOOE	CO	
4.1.4.1.05	Prepare transmittal letter in all out-going reports and mail to concerned office	GMO	Direct Contracting	N/A	N/A	N/A	N/A		Corporate Budget	30,000.00	30,000.00	-	Mailing fee
4.1.4.3.01	Deliverable reports for Commission on Audit	ACD-AS-ABG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A		Corporate Budget	180,000.00	180,000.00	-	Auditing fee
4.1.4.3.11	Freedom of Information (FOI) Implementation and Updating of IMMWD website	ACD-CS ACD-AS-HRMG	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A		Corporate Budget	120,000.00	120,000.00	-	Training and seminars

We hereby conforme that the total amount reflected in this Annual Procurement Plan, Non-Common Used Supplies and Equipment has been included in or is within our approved budget for the year 2025.

Prepared by:

JUNIVER Q. SAMAD
Property Officer A

Reviewed and Verified by:

DENNIS P. BRONGCO
Administrative Services Officer B

Certified Funds Available:

ENGR. DARWIN A. DISPA, MMPA
Division Manager - ACD

Attested by:

ENGR. JOEY C. TONZO, MMPA
Division Manager - PED

Approved by:

CAROL S. TOLENTINO, CPA, MMPA
General Manager

Date Prepared: January 3, 2025