



METRO MIDSAYAP WATER DISTRICT

Ang Tubig ay Mahalaga. Huwag Mag-aksaya.

Republic of the Philippines
Metro Midsayap Water District
607 Poblacion 8, Midsayap, Cebu 60410
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www.metromidsayap-water.gov.ph

INVITATION TO BID

MMWD-DC-ITB No. 2024-1

June 18, 2024

Dear Sir/Madam:

Please quote your offer price for the use/unserviceable properties indicated in the attached list and submit your proposals legibly with your name, signature, company name (if any), address and contact numbers. Submit your proposals on or before July 3, 2024, 10:00AM at MMWD BOD Office. Place your proposals in a sealed envelope with ITB No. above, your name, address and contact numbers. Unsigned proposals and proposals below the floor price shall be rejected.

It is understood that (1) your quoted price is good for sixty (60) calendar days from bid opening; and (2) MMWD reserves the right to accept or reject any or all bid, including a single eligible bid, and annul bidding process at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

For details, please see attached Instructions to Bidders (ITB).

Very truly yours,

ENGR. JOEY C. TONZO, MMPA

MMWD Disposal Committee Chairperson

DISPOSABLE USED/UNSERVICEABLE PROPERTIES

June 18, 2024

I. CAPEX

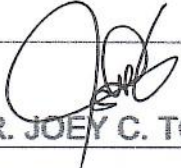
Description	Floor Price	Location
<p>One (1) lot used/unserviceable properties consists of the following:</p> <ol style="list-style-type: none"> One (1) unit Motorcycle One (1) unit Projector Seven (7) units Submersible Pump Ten (10) units Submersible Motor One (1) unit Centrifugal Pump Two (2) units Chlorine Injector One (1) unit Air-conditioner Three (3) units Panel Board One (1) unit Turbine Pump 	<u>PhP78,000.00</u>	<p>All items are located at MMWD Office, 007 Poblacion 8, Midsayap, Cotabato except item no. 9 (Villarica Office)</p>

II. SEMI-EXPENDABLE

Description	Floor Price	Location
<p>One (1) lot used/unserviceable properties consists of Office Equipment, ICT Equipment, Production Meters, Submersible Pump and Motors, Centrifugal Pumps, Electrical Equipment (Control box and Panel Board), Chlorine Injectors, Laptop, Cellphone, Pipe Wrench and Pipe Threader, etc.</p>	<u>PhP30,000.00</u>	<p>All items are located at MMWD Office, 007 Poblacion 8, Midsayap, Cotabato</p>

III. WASTE MATERIALS

Description	Floor Price	Location
<p>One (1) lot scrap materials and components with various metal composition (Iron, Brass, Copper, Aluminum, Lead, Plastic, etc.)</p>	<u>PhP682,000.00</u>	<p>All items are located at MMWD Office, 007 Poblacion 8, Midsayap, Cotabato</p>


ENGR. JOEY C. TONZO, MMPA
MMWD-DC Chairperson



INSTRUCTIONS TO BIDDERS (ITB)

Disposal of Unserviceable Properties and Waste Materials

I. INSPECTION OF UNSERVICEABLE PROPERTIES AND WASTE MATERIALS

The unserviceable properties and waste materials for sale are available for inspection/viewing from June 26 to 28, 2024, 9:00AM to 12:00NN, at the MMWD Office, 007 Poblacion 8, Midsayap, Cotabato, and at Villarica Pumping Station, Villarica, Midsayap, Cotabato.

II. SCHEDULE OF PUBLIC AUCTION

The public bidding shall be conducted on a one (1) lot (per type) and "as is, where is" basis by the MMWD Disposal Committee (MMWD-DC). Schedule of opening of bids is on July 3, 2024, 10:00AM at the BOD Office, MMWD Administration Building, Poblacion 8, Midsayap, Cotabato Province.

III. QUALIFICATION OF BIDDERS

Individuals, including MMWD employees (except members of the Disposal Committee), partnerships and/or corporations are qualified to participate in the public auction, subject to the submission of qualification documents, as may be required by the MMWD-DC.

Duly authorized representative/s, if any, shall submit a certification issued by the President/General Manager/Owner of the firm, as may be applicable, authorizing him/her to speak for and submit bids in behalf of the latter.

IV. FLOOR PRICE

Floor price of one (1) lot properties (per type), has been set in accordance with the accounting and auditing rules and regulations.

V. SUBMISSION OF BIDS AND BID BONDS

1. The bid must be submitted using the prescribed form (see attached Annex A) to the MMWD Disposal Committee Chairperson or his duly authorized committee member at MMWD Office, Poblacion 8, Midsayap, Cotabato, in a sealed envelope and shall be labeled with the MMWD-DC ITB No. 2024-1, the bidder's name, address and contact number; The MMWD-DC shall not be responsible for any tampering of bids that were not sealed;
2. A Bid Bond amounting to not less than **Five Thousand Pesos (Php5,000.00)** in the form of Cash, must be submitted and placed inside the sealed bid envelope. Bids

submitted below the floor price and/or without the corresponding Bid Bond shall be disqualified;

3. A Tender Box shall be made available where bidders should place their bids; and
4. Deadline of submission of bids is on July 3, 2024 at 10:00AM. Bids submitted beyond said deadline shall not be accepted.

VI. MODIFICATION AND WITHDRAWAL OF BID

1. A bidder may modify its bid after it has been submitted, provided that the modification is received by the MMWD-DC prior to the deadline of submission of bids;
2. A bidder may, through a Letter of Withdrawal, withdraw its bid after it has been submitted, for valid and justifiable reason; provided that the Letter of Withdrawal is received by the MMWD-DC prior to the deadline of submission of bids. A bidder that withdraws its bid shall not be permitted to submit another bid for the same ITB No.; and
3. Modification/Withdrawal of bids shall not be allowed after the deadline of submission of bids.

VII. OPENING OF BIDS

1. Opening of bids will immediately follow after the deadline of submission of bids in the presence of at least one (1) MMWD-DC member and the bidders who chose to attend;
2. An Abstract of Bids shall be prepared by the MMWD-DC for signature of the MMWD-DC members and approval of General Manager or her authorized representative.

VIII. AWARDING OF BIDS

1. Award shall be made to the highest bidder;
2. In case of a tie; the MMWD-DC will resort to non-discretionary criteria (toss coin or draw lots) to determine the winning bidder; and
3. If the winning bidder refuses to accept the award, the next highest bidder shall be awarded the bid, so forth and so on. However, any bidder who refuses to accept the award **SHALL BE REQUIRED TO PAY THE DIFFERENCE BETWEEN SAID BIDDER'S AND THAT OF THE NEXT HIGHEST BIDDER**, shall be blacklisted and shall not be allowed to participate in future biddings, without prejudice to MMWD's other courses of action and remedies open to it.

IX. PAYMENT

1. One-time payment in cash or manager's check shall be made within five (5) calendar days from the date of receipt of the Notice of Award;
2. Payment through salary deduction, in case of winning bidders from MMWD, shall not be allowed;

3. An Official Receipt shall be issued by the MMWD covering the payment made by the winning bidder; and
4. In case the winning bidder fails to make the payment within the prescribed period, said bidder will be blacklisted and shall not be allowed to participate in future biddings.

X. PICK-UP/HAULING OF THE PROPERTY BY THE WINNING BIDDER

1. The winning bidder shall be given five (5) calendar days from receipt of the Notice to Proceed, to pick-up and haul the property;
2. Expenses incidental to the pickup/hauling of the property shall be borne by the winning bidder; and
3. In case the winning bidder fails to complete the pick-up/hauling of the property within the prescribed period, the award shall be revoked/cancelled. The next highest bidder shall be awarded the bid, so forth and so on.

XI. FORFEITURE/RETURN OF THE BID BOND

1. The Bid Bond shall be forfeited in favor of MMWD in the following instances:
 - a. if the winning bidder refuses to accept the award;
 - b. in case the winning bidder fails to make the payment within the prescribed period; and
 - c. if the winning bidder fails to complete the pick-up/hauling of the property within the prescribed period.
2. The Bid Bond shall be returned to the concerned bidder/s after the winning bidder has completed the pick-up/hauling of the properties.

XII. FAILURE OF BIDDING

Failure of bidding shall be declared in the following instances:

If prospective bidders are declared ineligible, no bids are received, all bids fail to comply with the bid requirements, all bids are below the floor price, the winning bidder refuses to accept the award or the winning bidder fails to make the payment required.

CONFORME:

Name & Signature of Bidder/Authorized Representative

Position

Date

For inquiries, please contact Engr. Joey C. Tonzo, MMPA or Mr. Juniver O. Sarad at CP No. 0918-979-3379

MMWD DISPOSAL COMMITTEE

MMWD Office, Poblacion 8,
Midsayap, Cotabato

Submitted herewith is my bid proposal in response to the Invitation to Bid No. MMWD-DC-ITB-2024-1 dated June 18, 2024, and its Instructions to Bidders for Disposal of Unserviceable Properties and Waste Materials:

I. CAPEX

Description	Floor Price	Bid Price
One (1) lot used/unserviceable properties consist of the following: 1. One (1) unit Motorcycle 2. One (1) unit Projector 3. Seven (7) units Submersible Pump 4. Ten (10) units Submersible Motor 5. One (1) unit Centrifugal Pump 6. Two (2) units Chlorine Injector 7. One (1) unit Air-conditioner 8. Three (3) units Panel Board 9. One (1) unit Turbine Pump	<u>PhP78,000.00</u>	

II. SEMI-EXPENDABLE

Description	Floor Price	Bid Price
One (1) lot used/unserviceable properties consist of Office Equipment, ICT Equipment, Production Meters, Submersible Pump and Motors, Centrifugal Pumps, Electrical Equipment (Control box and Panel Board), Chlorine Injectors, Laptop, Cellphone, Pipe Wrench and Pipe Threader, etc.	<u>PhP30,000.00</u>	

III. WASTE MATERIALS

Description	Floor Price	Bid Price
One (1) lot scrap materials and components with various metal composition (Iron, Brass, Copper, Aluminum, Lead, Plastic, etc.)	<u>PhP682,000.00</u>	

It is understood that MMWD reserves the right to accept or reject any bid, including that of the single eligible bidder, waive any minor deviation in the bid which will not materially affect the substance of the bid and to annul the bidding process at any time prior to award, without incurring any liability to the affected bidder or bidders.

I have read and fully understood the Instructions to Bidders.

Signature : _____
Printed Name : _____
Company Name: _____
Address : _____
Contact No. : _____