

METRO MIDSAYAP WATER DISTRICT ANNUAL PROCUREMENT PLAN FOR FY 2020

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1.1.1.1.0	Provide budget for power consumption at Pump Stations (PSs) and Booster Pumps (BPs). Monitor and ensure payment of the monthly power consumption of PSs and BPs.	ACD/PED	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	5443200	5443200	0	COTELCO Power Bills
1.1.1.1.0	Provide budget for fuel of generator sets. Monitor and ensure availability of fuel of generator sets.	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	360800	360800	0	Fuels
1.1.1.1.0	Provide budget for the maintenance of generator sets. Conducts regular maintenance check-up, change oil and filter of every generator sets.	PED	NO	Competitive Bidding/Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	90000	90000	0	Oil, Filters & Labor
1.1.1.1.0	Conduct regular predictive maintenance of pumping facilities.	PED	NO	Competitive Bidding/Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	25920	25920	0	Meal Allowance & Cleaning Materials
1.1.1.1.0	Maintenance and upgrading of pull-out tools and equipment. Purchase additional and regularly clean pull-out tools and equipment.	PED	NO	Competitive Bidding/Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	76200	0	76200	Maintenance Tools and Equipments
1.1.1.1.0	Provide spare for all pumping facilities. Purchase spare pump, motor and accessories	PED	NO	Competitive Bidding/Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	806160	0	806160	Spare Pumping Tools and Equipments

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.1.1.1.0	Provide standby power/generator sets to all PSs and BPs. Recommend purchase of generator sets to all PSs and BPs.	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	750000	0	750000	15KVA Gen. Set
.1.1.2.0	Closely monitor activities of Supplier for Bulk Water Supply to ensure delivery of supply of water. Increase the minimum volume supplied by the BWS from 2500cmd to 4300cmd	PED	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	21734692.26	21734692.26	0	Bulk Water Supply
.1.1.2.0	Drilling of Additional Water Source at Brgy. Ilbocean, Midsayap, Cotabato	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	1757400	0	1757400	Labor and Materials, Pumping Equipments & Appurtenances
.1.1.2.0	Drilling of Additional Water Source at Sadaan, Midsayap, Cotabato	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	634950	0	634950	Labor and Materials, Pumping Equipments & Appurtenances
.1.1.2.0	Construction of 48 cu. m. Concrete Ground Water Tank at Sitio Iskaget	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	923000	0	923000	Labor and Materials
.1.1.2.0	Conduct Water Rationing/Water Delivery	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	875000	0	875000	Delivery Vehicle & Containers
.1.1.2.0	Payment of annual dues to NWRB for APS1, APS2, APS3, and submit application of water permit for MMWD, Kiwanan, SCC and LPS4.	PED	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	218000	0	218000	NWRB Annual Dues & Permits for New Wells
.1.1.3.0	Repair of perimeter fence of APS 1	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	230000	0	230000	Labor and Materials
.1.1.3.0	Install Barb Wires & Renovate Pump House of APS 2	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	85000	0	85000	Labor and Materials
.1.1.3.0	Construct Generator House and enclose exposed injection fittings & accessories of APS 3	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	135000	0	135000	Labor and Materials

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.1.1.3.0	Repair of perimeter fence and Pump Station of (DPS)	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	150000	0	150000	Labor and Materials
.1.1.3.0	Repair of perimeter fence and Pump House of (LPS2)	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	115000	0	115000	Labor and Materials
.1.1.3.0	Activation of LPS 4	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	451550	0	451550	Labor and Materials, Pumping Equipments & Appurtenances
.1.1.3.0	Rehabilitate well of LPS 5	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	360000	0	360000	Labor and Materials
.1.1.3.0	Install Perimeter Fence & Ladder Cage of Abaga Steel Tank (AST)	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	210000	0	210000	Labor and Materials
.1.1.3.0	Repair of perimeter fence and Pump Station of (LPS 1 Tank)	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	120000	0	120000	Labor and Materials
.1.1.3.1	Construct Generator House and Chlorine Room of LPS 8	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	195500	0	195500	Labor and Materials
.1.1.3.1	Construction of STEM Booster Pump House	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	450000	0	450000	Labor and Materials
.1.2.1.0	Updating of maps and sketch plans of the existing water supply system distribution	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	25000	0	25000	White Board
.1.2.1.0	Plot map to determine active, disconnected service connections and households without service connections with MMWD, for marketing purposes	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	144000	144000	0	Geographic Information System (GIS)
.1.3.1.0	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Cadava RM to Yanto Res., Poblacion 2, Midsayap - 550 meters	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	152890	0	152890	Labor and Materials






.1.3.1.0	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Beradeo to Mediadea Res., Poblacion 1, Midsayap - 250 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	123515	0	123515	Labor and Materials
.1.3.1.0	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Biscara to Saragoza Res., Poblacion 2, Midsayap - 230 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	128390	0	128390	Labor and Materials
.1.3.1.0	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Old NIA to Importante Res., Poblacion 3, Midsayap - 1000 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	251390	0	251390	Labor and Materials
.1.3.1.0	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Buagas to Alam Res., Poblacion 5, Midsayap - 500 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	163050	0	163050	Labor and Materials
.1.3.1.0	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe Manalampay Subdivision, Poblacion 5, Midsayap - 250 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	77030	0	77030	Labor and Materials
.1.3.1.0	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Sombilon to Niedo Res., Poblacion 5, Midsayap - 450 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	129225	0	129225	Labor and Materials
.1.3.1.0	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Ontal to Borbon Res., Poblacion 7, Midsayap - 200 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	69590	0	69590	Labor and Materials

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.1.3.1.0	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Bebot to C Katingawan., Poblacion 5, Midsayap - 1000 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	256475	0	256475	Labor and Materials
.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Uy Agrivet to Aying Res., Poblacion 8, Midsayap - 320 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	94090	0	94090	Labor and Materials
.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Hiway to Salvation Army Church, Pob. 8, Midsayap - 300 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	98050	0	98050	Labor and Materials
.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from MISACO to Sunshine Vill., Poblacion 8, Midsayap - 500 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	127940	0	127940	Labor and Materials
.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Macao to Dacillo Res., Villarica, Midsayap - 400 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	135270	0	135270	Labor and Materials
.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Tower to Quifones Res., Villarica, Midsayap - 300 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	117270	0	117270	Labor and Materials

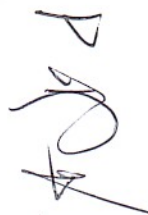
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.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Sambag to Colendres Area/Full Gospel Chch. Villarica, Midsayap - 1000 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	260140	0	260140	Labor and Materials
.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Day Care Center to Perez Res., Villarica, Midsayap - 200 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	86010	0	86010	Labor and Materials
.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Gatera to Gusto Res., Kiwanan, Midsayap - 300 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	97400	0	97400	Labor and Materials
.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Alejandre lot to Baluyo Res., Kiwanan, Midsayap - 250 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	86800	0	86800	Labor and Materials
.1.3.1.1	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Slaughter house to Bustillo Res., Sadaan, Midsayap - 300 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	94350	0	94350	Labor and Materials
.1.3.1.2	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from S Tank to Slaughter house, Sadaan, Midsayap - 400 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	104690	0	104690	Labor and Materials

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.1.3.1.2	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Cmr. Brgy Hall to Madarang Res., Sadaan, Midsayap - 450 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	122915	0	122915	Labor and Materials
.1.3.1.2	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Sayap Gallera to Pacubat Res., Sadaan, Midsayap - 400 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	101690	0	101690	Labor and Materials
.1.3.1.2	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Hiway to Taroy Area, Bungot, Poblacion, Libungan - 550 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	152890	0	152890	Labor and Materials
.1.3.1.2	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Hiway Kattisan to Cabpangi, Libungan - 750 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	192275	0	192275	Labor and Materials
.1.3.1.2	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Adame to Ebo Area, Poblacion, Libungan - 500 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	162240	0	162240	Labor and Materials
.1.3.1.2	Upgrading of Pipeline from 3/4" dia PE tube to 2" diameter uPVC pipe from Timbin Pharma to Island Petron, Poblacion, Libungan - 750 meters	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	196900	0	196900	Labor and Materials
.1.3.2.0	Ensure quality of materials and excellent workmanship in pipe, service line and water meter installation	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	7878260	6497060	1381200	Water Meters & Other Appurtenances

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1.3.2.0	Conduct inspection on the newly installed service connections.	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	55000	0	55000	Motorcycle
1.4.1.0	Conduct Barangayan for potential service areas in Midsayap and Libungan	ACD		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	83860	13860	70000	Sound System & Snacks
1.4.1.0	Conduct survey for proposed service lines expansion either in Midsayap or Libungan	ACD		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	97020	97020	0	Outsourced Labor
1.4.1.0	Launch a Promotion to increase NSC and activate dormant accounts	ACD		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	14400	14400	0	Tarpaulins
1.4.1.0	Encourage those with disconnected or dormant service connections (SC) to apply for re-opening	ACD		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	91800	0	91800	Water Meters
1.4.1.0	Reduce processing time from application to estimate of materials & labor	ACD		NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	200000	0	200000	ISO Accreditation
2.1.1.1.0	Provide spare production meters for all PSs. Recommend purchase of production meter spare for all PSs. Regularly clean production meters.	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	143000	0	143000	Production Meters
2.1.1.1.0	Upgrade water calibration equipment. Recommend purchase of 1hp centrifugal pump	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	4000	0	4000	1Hp Centrifugal Pump
2.1.1.1.0	Install Pressure Gauge at Strategic areas for pressure monitoring	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	70000	0	70000	Pressure Gauge
2.1.1.2.0	Upgrade and provide additional tools and equipment for construction and repair and maintenance	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	468800	69800	399000	Maintenance Tools and Equipments
2.1.1.2.1	Coordinate with barangay officials on reported illegal connections	PED		NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	45990	45990	0	Tarpaulins and Incentives

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2.1.1.3.0	Schedule Change Water Meter (CWM) due to the following reasons; • WM is not moving • Consumption for two consecutive months is lower than its monthly average consumption • With erratic reading/consumption	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	459000	0	459000	Water Meters
2.1.2.1.0	Ensures availability of spare reagents for water quality monitoring	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	225000	225000	0	Chlorine Reagents
2.1.2.1.0	Collects water samples randomly collected at Midsayap and Libungan and submit to accredited Laboratory for Bacteriological testing (5 samples in Midsayap and 5 samples in Libungan)	PED	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	72000	72000	0	Bacteriological Test
2.1.2.1.0	Collects water samples for every water source and submit to accredited Laboratory for Physical Chemical Examination	PED	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	270000	270000	0	Physical Chemical Analysis
2.1.2.1.0	Provide Laboratory Equipment at Villarica	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	197000	0	197000	Laboratory Equipments
2.1.2.1.0	Ensure availability of HTH chlorine granules	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	318500	318500	0	HTH Chlorine Granules
2.1.2.1.1	Ensure availability of metering pump and accessories	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	305000	0	305000	Production Meters and Accessories
2.1.2.1.1	Provide PPE's for Pump Operators	PED	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	103400	7400	96000	PPE's and Other Office Equipments
2.1.1.1.0	Deliver bills and notices on time	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	908370	512370	396000	Read & Bill Fees, Office Equipments, Motorcycle






1.1.1.0	SCs scheduled reconnection with pulled-out water meter (WM) are re-installed within 2 days after payment	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	30840	840	30000	Threader & Steel Blade
1.1.1.0	Install Android Read and Bill System	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	236000	0	236000	Tablets, Printers & Accessories
1.1.2.0	Conduct orientation to new SCs applicants	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	25500	25500	0	Monoblock Chairs and Tables
1.1.2.0	Coordinate with the outsource programmer for the upgrading of the BICOS System and activation of Customer Information System (CIS) module	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	69200	0	69200	Customer Information System (CIS) Module Activation
1.1.3.0	Disseminate information to MMWD's concessionaires thru radio announcements, brochures/leaflets, posters, and other forms of IEC	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	52920	52920	0	Advertisement Plan
1.1.3.0	Extensive implementation of e-texting / e-blasting	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	11616	11616	0	Textblasting
1.1.3.0	Payment of SMART plan for GMO, ACD, PED, hotlines, landline, and Concerned Personnel	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	237600	237600	0	Communication Plan and Telephone Bills
1.2.1.0	Attend and participate in WD related meetings and activities for the Management	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	2000000	0	2000000	Service Vehicle
1.2.2.1.0	Provide for officers and employees medical benefits to avoid health problems that may hamper the District's operations and Glucometer for blood sugar monitoring	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	267000	267000	0	Medical Check-Up, Medicines and Health-Wellness Equipments

2.2.1.1	Update and encode MMWD employees profile/ personal information adapting the MMWD-HRIS.	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	70000	0	70000	Human Resource Information System (HRIS)
2.2.3.0	Provide a reliable sound system and player	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	100000	0	100000	Sound System and Player
2.2.3.0	Provide a reliable camera for documentation purposes	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	30000	0	30000	Camera
3.1.1.0	Physically organize and classify Property, Plant and Equipment (PPEs) and inventories	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	78000	0	78000	Shelves and Printer
3.1.1.0	Organize and update records of PPEs and inventories	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	150000	0	150000	Inventory Management System
3.1.1.0	Conduct physical inventory count within the office and verify PPEs as to its existence	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	3000	3000	0	Meals
3.1.1.0	Provide budget and monitor fuel consumption of motor vehicles	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	1423930	1423930	0	Fuels
3.1.1.1	Determine re-order point of inventories and spare parts/equipment (Normal Standard Operating Procedures)	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	9178611.8	1230585	7948026.8	APP-CSE, Repairs & Maintenance Labor and Materials
3.1.1.1	Determine and monitor the condition of equipment (schedule for preventive repair and maintenance, if necessary)	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	6912027.992	6912027.992	0	Repairs and Maintenance Labor and Materials
3.1.1.1	Update insurance for PPEs (i.e. Motor Vehicles, Buildings, Pump Stations and related appurtenances)	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	142500	142500	0	GSIS Insurance
3.1.1.1	Update LTO registration for motor vehicles	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	33150	33150	0	LTO Registration Renewal

3.1.2.0	Provide for nine (10) SGs for pump stations, Libungan Collecting Office and Main Office and maintain CCTV at main Office Compound	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	1920000	1920000	0	Security Services
3.1.2.0	Contract a retainer Legal Counsel duly confirmed by the OGCC and COA	GMO	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	78000	78000	0	Legal Counsel
3.1.2.0	Signage are posted and maintained at restricted areas for both internal and external clients	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	30000	30000	0	Signages
3.1.2.0	Regularly monitor and schedule preventive maintenance for motor vehicles	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	677065.53	597065.53	80000	Repairs and Maintenance
3.1.2.0	Construct two (2) Span Extension of Admin Building	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	1403409	0	1403409	Labor and Materials
3.1.2.0	Construct perimeter fence of MMWD Admin premises	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	557326	0	557326	Labor and Materials
3.1.2.0	Provide parking spaces and vehicle pathway at the vacant lot	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	39762	0	39762	Labor and Materials
3.1.2.0	Improve Multi-Purpose Hall at Roof Deck of MMWD Admin Building	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	412986	0	412986	Labor and Materials
3.1.2.1	Tiling of Multi-Purpose Hall at Roof Deck of MMWD Admin Building	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	314566	0	314566	Labor and Materials
3.1.2.1	Repair and renovate roof of MMWD Main Building	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	55000	0	55000	Labor and Materials
3.1.2.1	Provide cabinets for personnel files and BOD files and records	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	100000	0	100000	Labor and Materials
3.1.2.1	Provide utility tools and supplies, kitchen, cooking and dining utensils, and other utility expenses of the office	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	1149241.78	1124241.78	25000	Utilities Tools, Supplies and Equipments and Labors

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3.3.1.0	Collect payments from water bills and other related revenues and from delinquent receivables	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	13400	13400	0	Signages
3.3.1.0	Prepare daily and monthly Collection Reports, daily deposit slip, monthly accountable forms report	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	10000	0	10000	Office Table
3.3.1.0	Issue demand letters for internal and external clients with outstanding payables to MMWD	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	4500	4500	0	Mailing Fee
3.3.1.0	Recommend the implementation "Balik Tubig" Promo for disconnected service connections	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	3200	3200	0	Advertisement Fee
3.3.1.0	Install Offline collection system at Libungan Sub Office.	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	50000	0	50000	Offline System Program
3.3.1.1	Purchase one (1) computer set for queuing system	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	35000	0	35000	Computer Set
3.3.1.1	Purchase one (1) printer for collection	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	10000	0	10000	Printer
3.3.1.1	Purchase one (1) inkjet printer for cashier	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	15000	0	15000	Printer
3.3.1.1	Purchase one (1) computer set for spare at CMG	ACD	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	35000	0	35000	Computer Set
3.3.1.0	Release checks for approved disbursements	ACD	NO	Direct Contracting	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	12000	12000	0	Checkbook
3.4.1.0	Clean, green and grass cut and maintain pump stations, Main Office and other properties of the District	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	90400	72400	18000	Cleaning Tools, Materials & Equipments & Labor
3.4.1.0	Grow and maintain flowering and non-flowering plants for clean air and natural environment	GMO	NO	Competitive Bidding/ Shopping	N/A	N/A	January to December 2020	January to December 2020	Internally Generated Fund	25000	25000	0	Gardening Tools and Materials





4.1.1.0	Provide planting and landscaping materials	GMO		NO	Competitive Bidding/ Shopping	N/A		N/A	January to December 2020	January to December 2020	Internally Generated Fund	24000	24000	0	Gardening Tools and Materials
4.1.1.0	Monitor on timely basis utility materials and supplies for easy access and use	GMO		NO	Competitive Bidding/ Shopping	N/A		N/A	January to December 2020	January to December 2020	Internally Generated Fund	50000	50000	0	Utilities Tools, Supplies and Equipments and Labors
4.1.2.0	Provide sports program for the employees to be physically fit and have a healthy lifestyle	GMO		NO	Competitive Bidding/ Shopping	N/A		N/A	January to December 2020	January to December 2020	Internally Generated Fund	356000	356000	0	Sports Uniforms, Registrations Etc.
4.1.2.0	Sustain programs related to youth and their development (Physical & Emotional aspects, Intellectual & Creativity aspects)	GMO		NO	Competitive Bidding/ Shopping	N/A		N/A	January to December 2020	January to December 2020	Internally Generated Fund	130000	130000	0	Office Supplies
4.2.1.0	Properly maintain the nursery/seedling station at Abaga Steel Tank	PED		NO	Competitive Bidding/ Shopping	N/A		N/A	January to December 2020	January to December 2020	Internally Generated Fund	6000	6000	0	Nursery Tools & Equipments
4.2.1.0	Purchase assorted kind of seedlings	PED		NO	Direct Contracting	N/A		N/A	January to December 2020	January to December 2020	Internally Generated Fund	15000	15000	0	Seedlings
4.2.1.0	Conduct tree planting and nurturing program along the Libungan river and other identified watershed areas	PED		NO	Competitive Bidding/ Shopping	N/A		N/A	January to December 2020	January to December 2020	Internally Generated Fund	18000	18000	0	Snacks
4.3.1.0	1st day - Science and Math Quiz Bowl	GMO		NO	Competitive Bidding/ Shopping	N/A		N/A	December 2020	December 2020	Internally Generated Fund	25000	25000	0	Supplies
4.3.1.0	2nd day - Tree Planting, Growing and Nurturing Program	GMO		NO	Competitive Bidding/ Shopping	N/A		N/A	December 2020	December 2020	Internally Generated Fund	5000	5000	0	Snacks
4.3.1.0	3rd day - Anniversary Feeding Program	GMO		NO	Competitive Bidding/ Shopping	N/A		N/A	December 2020	December 2020	Internally Generated Fund	10000	10000	0	Food Supplies
4.3.1.0	4th day - Employees' Sportsfest/Family Day	GMO		NO	Competitive Bidding/ Shopping	N/A		N/A	December 2020	December 2020	Internally Generated Fund	50000	50000	0	Supplies and Meals
4.3.1.0	5th day - 39th Founding Anniversary Celebration	GMO		NO	Competitive Bidding/ Shopping	N/A		N/A	December 2020	December 2020	Internally Generated Fund	250000	250000	0	Supplies and Meals





3.4.3.1.0	Promotion - raffle promo	GMO	NO	Competitive Bidding/ Shopping	N/A	December 2020	December 2020	Internally Generated Fund	60000	60000	0	Raffle Prizes
1.1.1.1.0	Implement disconnection and follow up reports	ACD	NO	Direct Contracting	N/A	January to December 2020	January to December 2020	Internally Generated Fund	445900	208300	237600	Disconnector & Padlocks
1.1.4.1.0	Timely preparation (e-copy and manual) of JEV for the following journals and ledgers	ACD	NO	Direct Contracting	N/A	January to December 2020	January to December 2020	Internally Generated Fund	74000	0	74000	Accounting System
1.1.4.1.0	Timely preparation (e-copy and manual) of JEV for the following journals and ledgers	GMO	NO	Direct Contracting	N/A	January to December 2020	January to December 2020	Internally Generated Fund	30000	30000	0	Mailing Fee
1.1.4.1.0	Organize and proper filing of Journal Entry Vouchers(JEV) and other accountable forms	GMO	NO	Competitive Bidding/ Shopping	N/A	January to December 2020	January to December 2020	Internally Generated Fund	50000	0	50000	Cabinets
1.1.4.3.0	Deliverable reports for Commission on Audit	ACD	NO	Direct Contracting	N/A	January to December 2020	January to December 2020	Internally Generated Fund	180000	180000	0	Auditing Fee

We hereby conforme that the total amount reflected in this Annual Procurement Plan, Non-Common Used Supplies and Equipment has been included in or is within our approved budget for the year 2020

Prepared by:

Reviewed and Verified by:

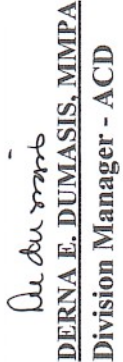
Certified Funds Available:

Attested by:

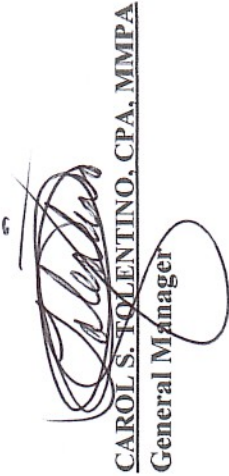
Approved by:


JUNIVERO O. SARAD
 Property Assistant A


DENNIS P. PRONGCO
 Senior Accounting Processor A


DERNA E. DUMASIS, MMPA
 Division Manager - ACD


ENGR. JOEY C. TONZO, MMPA
 Division Manager - PED


CAROL S. TOLENTINO, CPA, MMPA
 General Manager

Date Prepared: March 11, 2020