

METRO MIDSAYAP WATER DISTRICT ANNUAL PROCUREMENT PLAN FOR FY 2021

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1.1.1.1.01	Provide budget for power consumption at Pump Stations (PSs) and Booster Pumps (BPs). Monitor and ensure payment of the monthly power consumption of PSs and BPs.	PED-PWQS	NO	Direct Contracting	N/A	N/A	January to December 2021	January to December 2021	Internally Generated Fund	5,443,200.00	5,443,200.00	-	COTELCO Power Bills
1.1.1.1.02	Provide budget for fuel of generator sets. Monitor and ensure availability of fuel of generator sets.	PED-PWQS ACD-AS-PMG	NO	Direct Contracting	N/A	N/A	January to December 2021	January to December 2021	Internally Generated Fund	307,000.00	307,000.00	-	Fuels
1.1.1.1.03	Provide budget for the maintenance of generator sets. Conducts regular maintenance check-up, change oil and filter of every generator sets.	PED-PWQS	NO	Competitive Bidding	January, March, June, September 2021	January, March, June, September 2021	January, April, July, October 2021	January, April, July, October 2021	Internally Generated Fund	125,000.00	125,000.00	-	Oil, Filters & Labor
1.1.1.1.04	Conduct regular predictive maintenance of pumping facilities.	PED-PWQS PED-ECS	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	12,000.00	12,000.00	-	Meal Allowance & Cleaning Materials
1.1.1.1.05	Maintenance and upgrading of pull-out tools and equipments. Purchase additional and regularly clean pull-out tools and equipment.	PED-PWQS	NO	Competitive Bidding	January, February, March, April, June 2021	January, February, March, April, June 2021	January, February, March, April, June 2021	January, February, March, April, June 2021	Internally Generated Fund	100,300.00	-	100,300.00	Maintenance Tools and Equipments
1.1.1.1.06	Provide spare for all pumping facilities. Purchase spare pump, motor and accessories	PED-PWQS	NO	Competitive Bidding	January, February, June, July 2021	January, February, June, July 2021	January, March, July, August 2021	January, March, July, August 2021	Internally Generated Fund	646,800.00	-	646,800.00	Spare Pumping Tools and Equipments
1.1.1.1.07	Provide standby power/generator sets to all PSs and BPs. Recommend purchase of generator sets to all PSs and BPs.	PED-PWQS	NO	Direct Contracting	N/A	N/A	April 2021	April 2021	Internally Generated Fund	20,000.00	-	20,000.00	Loading Fee for transfer of Gen. Set.

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1.1.1.2.01	Closely monitor activities of Supplier for Bulk Water Supply to ensure delivery of supply of water. Increase the minimum volume supplied by the BWS from 2500cmd to 4300cmd	PED-PWQS	NO	Direct Contracting	N/A	N/A	January to December 2021	January to December 2021	Internally Generated Fund	20,558,818.98	20,558,818.98	-	Bulk Water Supply
1.1.1.2.03	Installation of Booster Pump at Sadaan	PED-PWQS	NO	Competitive Bidding	March, April 2021	March, April 2021	April, May 2021	April, May 2021	Internally Generated Fund	836,900.00		-	Labor and Materials, Pumping Equipments & Apptenances
1.1.1.2.04	Upgrading of Booster Pump at STEM	PED-PWQS	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	Internally Generated Fund	300,000.00		-	Labor and Materials, Pumping Equipments & Apptenances
1.1.1.2.05	Conduct Water Rationing/Water Delivery	PED-PWQS	NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	Internally Generated Fund	875,000.00		-	Water rationing materials/equipment and vehicle
1.1.1.2.06	Payment of annual dues to NWRB for APS1, APS2, APS3, and submit application of water permit for MMWD PS and Kiwanan PS	PED-PWQS ACD-ABG	NO	Direct Contracting	March 2021	March 2021	March 2021	March 2021	Internally Generated Fund	28,000.00	28,000.00	-	NWRB Annual Dues & Permits for New Walls
1.1.1.3.01	Repair of perimeter fence of APS 1	GMO-GSO PED-ECS	NO	Competitive Bidding	January 2021	January 2021	February 2021	February 2021	Internally Generated Fund	135,000.00		-	Labor and Materials
1.1.1.3.02	Install Barb Wires & Renovate Pump House of APS 2	GMO-GSO PED-ECS	NO	Competitive Bidding	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	130,000.00		-	Labor and Materials
1.1.1.3.03	Construct Generator House and enclose exposed injection fittings & accessories of APS 3	GMO-GSO PED-ECS	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	Internally Generated Fund	310,000.00		-	Labor and Materials
1.1.1.3.04	Repair of perimeter fence and Pump Station of (DPS)	GMO-GSO PED-ECS	NO	Competitive Bidding	April 2021	April 2021	May 2021	May 2021	Internally Generated Fund	150,000.00		-	Labor and Materials
1.1.1.3.05	Repair of perimeter fence and Pump House of (LPS2)	GMO-GSO PED-ECS	NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	Internally Generated Fund	135,000.00		-	Labor and Materials
1.1.1.3.06	Purchase HU-200 TB meter Turbidity analyzer (online) and accessories	GMO-GSO PED-ECS	NO	Competitive Bidding	June 2021	June 2021	July 2021	July 2021	Internally Generated Fund	550,000.00		-	Turbidity equipment and accessories
1.1.1.3.07	Purchase Data Loggers	GMO-GSO PED-ECS	NO	Competitive Bidding	July 2021	July 2021	August 2021	August 2021	Internally Generated Fund	160,000.00		-	Data loggers equipment and accessories
1.1.1.3.08	Install Perimeter Fence & Ladder Cage of Abaga Steel Tank (AST)	GMO-GSO PED-ECS	NO	Competitive Bidding	August 2021	August 2021	September 2021	September 2021	Internally Generated Fund	220,000.00		-	Labor and Materials

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1.1.1.3.09	Repair of perimeter fence and Pump Station of (LPS 1 Tank)	GMO-GSO PED-ECS	NO	Competitive Bidding	September 2021	September 2021	October 2021	October 2021	Internally Generated Fund	120,000.00	-	120,000.00	Labor and Materials
1.1.1.3.10	Construct Generator House and Chlorine Room of LPS 8	GMO-GSO PED-ECS	NO	Competitive Bidding	October 2021	October 2021	November 2021	November 2021	Internally Generated Fund	65,000.00	-	65,000.00	Labor and Materials
1.1.1.3.11	Construction of STEM Booster Pump House	GMO-GSO PED-ECS	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	Internally Generated Fund	150,000.00	-	150,000.00	Labor and Materials
1.1.3.1.01	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 500 Meters; Buagas to Alam Residence, Poblacion 5, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	January 2021	January 2021	January 2021	January 2021	Internally Generated Fund	163,050.00	-	163,050.00	Labor and Materials
1.1.3.1.02	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 450 Meters; Corner Bryg Hall to Madarang Res, Sadaan, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	January 2021	January 2021	February 2021	February 2021	Internally Generated Fund	130,800.00	-	130,800.00	Labor and Materials
1.1.3.1.03	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 1000 Meters; Sanbag to Cotendres areato Full Gospel Church, Villarica, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	January 2021	January 2021	February 2021	February 2021	Internally Generated Fund	256,540.00	-	256,540.00	Labor and Materials
1.1.3.1.04	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 300 Meters; Near Tower to Quiñonez Res., Villarica, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	117,270.00	-	117,270.00	Labor and Materials
1.1.3.1.05	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 400 Meters; Macao to Dacillo, Villarica, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	Internally Generated Fund	135,270.00	-	135,270.00	Labor and Materials
1.1.3.1.06	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 200 Meters; Day Care Center to Perez Residence, Villarica, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	Internally Generated Fund	86,010.00	-	86,010.00	Labor and Materials





1.1.3.1.07	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 300 Meters, Gaitera to Gusto Res, Kiwanan, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	April 2021	April 2021	May 2021	May 2021	Internally Generated Fund	97,400.00	-	97,400.00	Labor and Materials
1.1.3.1.08	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 400 Meters, Sayap Gallera to Pacubat Res., Sadaan, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	April 2021	April 2021	May 2021	May 2021	Internally Generated Fund	109,190.00	-	109,190.00	Labor and Materials
1.1.3.1.09	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 450 Meters, Sombion to Niedo, Pobalcion 5, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	Internally Generated Fund	129,225.00	-	129,225.00	Labor and Materials
1.1.3.1.10	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 250 Meters, Alejandre lot to Baluyo Res, Kiwanan, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	Internally Generated Fund	86,800.00	-	86,800.00	Labor and Materials
1.1.3.1.11	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 320 Meters, Uy Agriwet to Aying Residence, Pobalcion 8, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	June 2021	June 2021	July 2021	July 2021	Internally Generated Fund	94,090.00	-	94,090.00	Labor and Materials
1.1.3.1.12	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 1000 Meters, Bebot to Central Katigawan, Pobalcion 5, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	June 2021	June 2021	July 2021	July 2021	Internally Generated Fund	256,475.00	-	256,475.00	Labor and Materials
1.1.3.1.13	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 300 Meters, Hi-Way to Salvation Army, Pobalcion 8, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	July 2021	July 2021	August 2021	August 2021	Internally Generated Fund	95,190.00	-	95,190.00	Labor and Materials



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1.1.3.1.14	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 300 Meters; Slaughter house to Bustillo Res, Sadaan, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	July 2021	July 2021	August 2021	August 2021	Internally Generated Fund	93,990.00	-	93,990.00	Labor and Materials
1.1.3.1.15	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 500 Meters; MISACO to Sunshine Village, Poblacion 8, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	August 2021	August 2021	September 2021	September 2021	Internally Generated Fund	127,940.00	-	127,940.00	Labor and Materials
1.1.3.1.16	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 200 Meters; Ontal to Borbon Residence, Poblacion 7, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	August 2021	August 2021	September 2021	September 2021	Internally Generated Fund	69,590.00	-	69,590.00	Labor and Materials
1.1.3.1.17	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 250 Meters; Manalampay Subdivision, Poblacion 5, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	September 2021	September 2021	October 2021	October 2021	Internally Generated Fund	77,030.00	-	77,030.00	Labor and Materials
1.1.3.1.18	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 200 Meters; Highway to CEDAR, Poblacion 7, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	September 2021	September 2021	October 2021	October 2021	Internally Generated Fund	79,850.00	-	79,850.00	Labor and Materials
1.1.3.1.19	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 550 Meters; Adame to Ebo Area, Poblacion, Libungan, Cotabato	PED-ECS	NO	Competitive Bidding	January 2021	January 2021	January 2021	January 2021	Internally Generated Fund	162,240.00	-	162,240.00	Labor and Materials
1.1.3.1.20	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 260 Meters; Beside LOPE Quial Elem. School, Poblacion Libungan, Cotabato	PED-ECS	NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	Internally Generated Fund	86,690.00	-	86,690.00	Labor and Materials
1.1.3.1.21	Upgrading of pipeline from 3/4" diameter to 2" diameter uPVC pipe - 750 Meters; Tinbin to Island Petron, Libungan, Cotabato	PED-ECS	NO	Competitive Bidding	October 2021	October 2021	November 2021	November 2021	Internally Generated Fund	201,900.00	-	201,900.00	Labor and Materials





1.1.3.1.22	Upgrading of pipeline from 3/4" diameter to 2" diameter up VC Pascioles Residence, Gumaga, Libungan, Cotabato	PED-ECS	NO	Competitive Bidding	November 2021	November 2021	December 2021	December 2021	Internally Generated Fund	78,790.00	-	78,790.00	Labor and Materials
1.1.3.1.23	Pipe laying and interconnection of pipelines, 148 Meters, Barangay Central Glad, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	January 2021	January 2021	February 2021	February 2021	Internally Generated Fund	136,360.00	-	136,360.00	Labor and Materials
1.1.3.1.24	Pipe laying and interconnection of pipelines, 96 Meters, Barangay Agriculture, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	128,310.00	-	128,310.00	Labor and Materials
1.1.3.1.25	Pipe laying and interconnection of pipelines, 136 Meters, Barangay Salunayan, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	Internally Generated Fund	171,720.00	-	171,720.00	Labor and Materials
1.1.3.1.26	Pipe laying and interconnection of pipelines, 986 Meters, Barangay Sinawingan, Libungan, Cotabato	PED-ECS	NO	Competitive Bidding	April 2021	April 2021	May 2021	May 2021	Internally Generated Fund	617,380.00	-	617,380.00	Labor and Materials
1.1.3.1.27	Pipe laying and interconnection of pipelines, 1450 Meters, Barangay Baguer, Midsayap, Cotabato	PED-ECS	NO	Competitive Bidding	June 2021	June 2021	July 2021	July 2021	Internally Generated Fund	481,920.00	-	481,920.00	Labor and Materials
1.1.3.2.02	Ensure quality of materials and excellent workmanship in pipe, service line and water meter installation	PED-ECS	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	6,133,362.00	4,771,362.00	1,362,000.00	Water Meters & Other Apurturances
1.1.3.2.03	Conduct inspection on the newly installed service connections.	PED-ECS	NO	Competitive Bidding	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	85,000.00	-	85,000.00	Motorcycle
1.1.4.1.01	Conduct Barangayan for potential service areas in Midsayap and Libungan	ACD-CS PED	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	83,860.00	70,000.00	13,860.00	Sound System & Snacks
1.1.4.1.02	Conduct survey for proposed service lines expansion either in Midsayap or Libungan	ACD-CS	NO	Competitive Bidding	January 2021	January 2021	February 2021	February 2021	Internally Generated Fund	57,015.00	57,015.00	-	Outsourced Labor
1.1.4.1.03	Launch a Promotion to increase NSC and activate dormant accounts	ACD-CS	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	9,600.00	9,600.00	-	Tarpaulins





1.1.4.1.07	Reduce processing time from application to estimate of materials & labor	ACD-CS	NO	Competitive Bidding	August 2021	August 2021	September 2021	September 2021	Internally Generated Fund	200,000.00	-	200,000.00	ISO Accreditation
2.1.1.1.02	Upgrade water calibration equipment. Recommend purchase of 1hp centrifugal pump	PED	NO	Competitive Bidding	January, April 2021	January, April 2021	January to December 2021	January to December 2021	Internally Generated Fund	24,000.00	-	24,000.00	Calibration equipment and accessories
2.1.1.1.03	Install Pressure Gauge at Strategic areas for pressure monitoring	PED-PWQS	NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	Internally Generated Fund	124,000.00	-	124,000.00	Pressure Gauge
2.1.1.2.05	Upgrade and provide additional tools and equipment for construction and repair and maintenance	PED-ECS	NO	Competitive Bidding	January, February, March 2021	January, February, March 2021	February, March, April 2021	February, March, April 2021	Internally Generated Fund	115,000.00	22,000.00	93,000.00	Motorcycle and other tools and materials
2.1.1.2.14	Coordinate with barangay officials on reported illegal connections	ACD-CS PED-ECS	NO	Direct Contracting	N/A	N/A	January to December 2021	January to December 2021	Internally Generated Fund	24,000.00	24,000.00	-	Incentives on reported illegal connection
2.1.2.1.03	Collects water samples randomly collected at Midsayap and Libungan and submit to accredited Laboratory for Bacteriological testing (5 samples in Midsayap and 5 samples in Libungan)	PED-PWQS	NO	Direct Contracting	N/A	N/A	January to December 2021	January to December 2021	Internally Generated Fund	75,000.00	75,000.00	-	Bacteriological Test
2.1.2.1.04	Collects water samples for every water source and submit to accredited Laboratory for Physical Chemical Examination	PED-PWQS	NO	Direct Contracting	N/A	N/A	January to December 2021	January to December 2021	Internally Generated Fund	112,000.00	112,000.00	-	Physical Chemical Analysis
2.1.2.1.05	Provide Laboratory Equipment at Villarica	PED-PWQS PED-ECS GMO-GSO	NO	Competitive Bidding	January, February, March 2021	January, February, March 2021	February, March, April 2021	February, March, April 2021	Internally Generated Fund	197,000.00	-	197,000.00	Laboratory Equipments
2.1.2.1.10	Ensure availability of metering pump and accessories	PED-PWQS	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	Internally Generated Fund	105,000.00	-	105,000.00	Metering Pumps and Accessories
2.1.2.1.11	Provide PPE's for Pump Operators	PED-PWQS	NO	Competitive Bidding	January, February 2021	January, February 2021	January, February, March 2021	January, February, March 2021	Internally Generated Fund	119,100.00	89,000.00	30,100.00	PPE's and Other Office Equipments
3.1.1.1.01	Deliver bills and notices on time	ACD-CS	NO	Competitive Bidding/ Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	767,377.00	371,000.00	396,377.00	Read & Bill Fees, Office Equipments, Motorcycle
3.1.1.1.08	Install Android Read and Bill System	ACD-CS	NO	Competitive Bidding	June 2021	June 2021	July 2021	July 2021	Internally Generated Fund	150,000.00	-	150,000.00	Android Phones for Read & Bill Upgrading

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3.1.2.2.02	Coordinate with the outsource programmer for the upgrading of the BICOS System and activation of Customer Information System (CIS) module	ACD-CS	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	69,200.00	-	69,200.00	CIS Software
3.1.3.1.01	Disseminate information to MMWD's concessionaires thru radio announcements, brochures/leaflets, posters, and other forms of IEC	ACD-CS	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	47,880.00	47,880.00	-	Radio Advertisement and other forms of advertisement
3.1.3.1.02	Extensive implementation of e-texting / e-blasting	ACD-CS	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	15,000.00	15,000.00	-	Textblasting (Load Allowance)
3.1.3.1.03	Payment of SMART plan for GMO, ACD, PED, hotlines, landline, and Concerned Personnel	GMO ACD	NO	Direct Contracting	N/A	N/A	January to December 2021	January to December 2021	Internally Generated Fund	246,600.00	246,600.00	-	Telecom Bills
3.2.1.1.01	Attend and participate in monthly regular board meetings (twice a month) and scheduled special board meetings (as necessary)	GMO ACD PED	NO	Competitive Bidding	January 2021	January 2021	January 2021	January 2021	Internally Generated Fund	18,000.00	18,000.00	-	Office Equipments
3.2.1.2.02	Attend and participate in WID related meetings and activities for the Management	GMO	NO	Competitive Bidding	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	2,000,000.00	-	2,000,000.00	Service Vehicle
3.2.2.1.04	Conduct a health and wellness monitoring system for MMWD employees	ACD-AS-HRMG	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	295,000.00	295,000.00	-	Medical Check-Up, Medicines and Health-Welfare Equipments
3.2.2.2.03	Keep tract of employees' 201 files and provide a reliable access for the MMWD employees including Certificate of Employee's Service Record	ACD-AS-HRMG	NO	Competitive Bidding	March 2021	March 2021	April 2021	April 2021	Internally Generated Fund	37,000.00	-	37,000.00	Filing Cabinet
3.2.2.3.07	Provide a reliable sound system and player	ACD-PMG	NO	Competitive Bidding	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	150,000.00	-	150,000.00	Sound System & Accessories
3.2.2.3.15	Setting up and Updating of GAD Corner	GFPS	NO	Competitive Bidding	February, May, August, November 2021	February, May, August, November 2021	March, June, September, December 2021	March, June, September, December 2021	Internally Generated Fund	10,000.00	10,000.00	-	Labor and Materials

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3.3.1.1.04	Physically organize and classify Property, Plant and Equipment (PPES) and inventories	ACD-AS-PMG	NO	Competitive Bidding	February, May 2021	February, May 2021	March, June 2021	March, June 2021	Internally Generated Fund	410,000.00	-	410,000.00	Building and Facilities
3.3.1.1.05	Organize and update records of PPES and inventories	ACD-AS-PMG	NO	Direct Contracting	July 2021	July 2021	August 2021	August 2021	Internally Generated Fund	150,000.00	-	150,000.00	Inventory System Program
3.3.1.1.09	Provide budget and monitor fuel consumption of motor vehicles	ACD-AS-PMG	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	1,784,730.00	1,784,730.00	-	Fuels
3.3.1.1.10	Determine re-order point of inventories and spare parts/equipment (Normal Standard Operating Procedures)	ACD-AS-PMG	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	13,638,941.56	10,696,726.42	2,942,215.14	Materials/Equipment and Labor Fee
3.3.1.1.12	Determine and monitor the condition of equipment (schedule for preventive repair and maintenance, if necessary)	ACD-AS-PMG	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	8,190,240.24	8,190,240.24	-	Repairs and Maintenance Cost
3.3.1.1.13	Update insurance for PPES (i.e. Motor Vehicles, Buildings, Pump Stations and related appurtenances)	ACD-AS-PMG	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	142,500.00	142,500.00	-	GSIS Insurance
3.3.1.1.14	Update LTO registration for motor vehicles	ACD-AS-PMG	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	33,150.00	33,150.00	-	LTO Registration
3.3.1.2.01	Provide for eleven (11) SGs for pump stations, Libungan Collecting Office and Main Office and maintain CCTV at main Office Compound	GMO-GSO	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	2,310,000.00	2,310,000.00	-	Security Guards
3.3.1.2.02	Contract a retainer Legal Counsel duly confirmed by the OGCC and COA	GMO	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	228,000.00	228,000.00	-	Counseling Fee
3.3.1.2.03	Signage are posted and maintained at restricted areas for both internal and external clients	GMO-GSO ACD-AS-PMG	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	30,000.00	30,000.00	-	Signages
3.3.1.2.04	Regularly monitor and schedule preventive maintenance for motor vehicles	GMO-GSO	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	747,065.53	597,065.53	150,000.00	Repairs and Maintenance Cost
3.3.1.2.05	Construct two (2) Span Extension of Admin Building	GMO-GSO	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	1,545,000.00	-	1,545,000.00	Building and Facilities

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3.3.1.2.06	Construct perimeter fence at MMWD Admin premises	GMO-GSO	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	605,000.00	-	605,000.00	Materials/Equipment and Labor Fee
3.3.1.2.08	Repair and renovate roof of MMWD Old Building	GMO-GSO	NO	Competitive Bidding	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	55,000.00	-	55,000.00	Materials/Equipment and Labor Fee
3.3.1.2.09	Provide cabinets for personnel files and BOD files and records	GMO-GSO	NO	Competitive Bidding	May 2021	May 2021	June 2021	June 2021	Internally Generated Fund	20,000.00	-	20,000.00	Cabinets
3.3.1.2.10	Provide utility tools and supplies, kitchen, cooking and dining utensils, and other utility expenses of the office	GMO-GSO	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	1,442,360.68	1,442,360.68	-	Utility Expenses, Tools and Equipments, Services, Labor
3.3.2.1.03	Comply with government laws for real properties owned by the District (i.e. Real property Tax, Transfer of Titles)	ACD-AS-PMG	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	350,000.00	350,000.00	-	RPT & Transfer of Land Title Expenses
3.3.3.1.01	Collect payments from water bills and other related revenues and from delinquent receivables	ACD-CS-CMG	NO	Competitive Bidding	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	20,000.00	-	20,000.00	Cabinets
3.3.3.1.07	Issue demand letters for internal and external clients with outstanding payables to MMWD	ACD-CS-CMG	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	4,500.00	4,500.00	-	Mailing Fee
3.3.3.1.08	Recommend the implementation "Balik Tubig" Promo for disconnected service connections	ACD-CS-CMG	NO	Competitive Bidding	March, April, May 2021	March, April, May 2021	April, May, June 2021	April, May, June 2021	Internally Generated Fund	5,000.00	5,000.00	-	Advertisement Expenses
3.3.3.1.09	Install Offline collection system at Libungan Sub Office.	ACD-CS-CMG	NO	Direct Contracting	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	50,000.00	-	50,000.00	Software
3.3.3.1.10	Construction of Drive-Thru Collection Office	ACD-CS-CMG	NO	Competitive Bidding	August 2021	August 2021	September 2021	September 2021	Internally Generated Fund	120,000.00	-	120,000.00	Materials/Equipment and Labor Fee
3.3.3.1.11	Purchase of blinds at lobby	ACD-CS-CMG	NO	Competitive Bidding	February 2021	February 2021	March 2021	March 2021	Internally Generated Fund	100,000.00	-	100,000.00	Materials/Equipment and Labor Fee
3.3.3.1.12	Purchase one (1) touch screen monitor for queuing system	ACD-CS-CMG	NO	Competitive Bidding	October 2021	October 2021	November 2021	November 2021	Internally Generated Fund	25,000.00	-	25,000.00	Queuing System
3.4.1.1.01	Clean, green and maintain pump stations, Main Office and other properties of the District	GMO-GSO ACD-AS-PMG	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	72,400.00	72,400.00	-	Cleaning Tools/Materials and Labor



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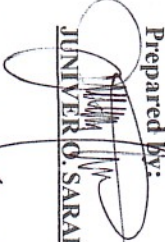
3.4.1.1.02	Grow and maintain flowering and non-flowering plants for clean air and natural environment	GMO-GSO ACD-AS- PMG	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	25,000.00	25,000.00	-	Gardening Tools/Materials
3.4.1.1.03	Provide planting and landscaping materials	GMO-GSO ACD-AS- PMG	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	24,000.00	24,000.00	-	Gardening Tools/Materials
3.4.1.1.04	Monitor on timely basis utility materials and supplies for easy access and use	GMO-GSO ACD-AS- PMG	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	50,000.00	50,000.00	-	Utility Tools and Equipments
3.4.1.2.02	Conduct outreach programs to Elementary Schools of barangays programmed for expansion (i.e. brigada-eskwela "plumbing check")	GMO GAD Focal Point System	NO	Competitive Bidding	April 2021	April 2021	May 2021	May 2021	Internally Generated Fund	30,000.00	30,000.00	-	Brigada Eskwela Materials
3.4.2.1.01	Properly maintain the nursery/seeding station at Abaga Steel Tank	PEd- PWQS	NO	Competitive Bidding	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	5,000.00	5,000.00	-	Cleaning Tools/Materials and Labor
3.4.2.1.02	Purchase assorted kind of seedlings	PEd- PWQS	NO	Direct Contracting	January, May, June, July 2021	January, May, June, July 2021	January, June, July, August 2021	January, June, July, August 2021	Internally Generated Fund	15,000.00	15,000.00	-	Seedlings
3.4.3.1.02	40th Founding Anniversary Celebration	GMO	NO	Competitive Bidding	November 2021	November 2021	December 2021	December 2021	Internally Generated Fund	120,000.00	120,000.00	-	Anniversary Celebration Expenses
3.4.3.1.03	Promotion - raffle promo	GMO	NO	Competitive Bidding	November 2021	November 2021	December 2021	December 2021	Internally Generated Fund	100,000.00	100,000.00	-	Raffle Prizes
4.1.1.1.03	Implement disconnection and follow up reports	ACD-CS	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	192,000.00	192,000.00	-	Disconnecter & Padlocks
4.1.4.1.02	Timely preparation (e-copy and manual) of JEV for the following journals and ledgers	ACD-AS- ABG	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	82,000.00	-	82,000.00	Accounting System
4.1.4.1.05	Prepare transmittal letter in all out-going reports and mail to concerned office	GMO	NO	Direct Contracting	January to December 2021	January to December 2021	January to December 2021	January to December 2021	Internally Generated Fund	30,000.00	30,000.00	-	Mailing Fee
4.1.4.1.06	Organize and proper filing of Journal Entry Vouchers(JEV) and other accountable forms	GMO	NO	Competitive Bidding	April 2021	April 2021	May 2021	May 2021	Internally Generated Fund	30,000.00	-	30,000.00	Cabinets
4.1.4.1.07	Installation and construction of Accounting Office	ACD-ABG	NO	Competitive Bidding	January 2021	January 2021	February 2021	February 2021	Internally Generated Fund	60,000.00	-	60,000.00	Office Renovation





We hereby conforme that the total amount reflected in this Annual Procurement Plan, Non-Common Used Supplies and Equipment has been included in or is within our approved budget for the year 2021.

Prepared by:


JUNIVER O. SARAD

Property Assistant A

Reviewed and Verified by:


DENNIS P. BRONGCO

Senior Accounting Processor A

Certified Funds Available:


DERNA E. DUMASIS, MMPA

Division Manager - ACD

Attested by:


ENGR. JOEY C. TONZO, MMPA

Division Manager - PED

Approved by:


CAROL S. TOLENTINO, CPA, MMPA
General Manager

Date Prepared: August 16, 2021