

## HOW TO AVAIL THE SERVICES OF

### ENGINEERING AND CONSTRUCTION SECTION SERVICES

#### V. INVESTIGATION OF HIGH CONSUMPTION & OTHERS

Schedule of Availability of Service:

- 8:00 A.M. to 5:00 P.M., Mondays to Fridays (except on Holidays)

Who May Avail of the Services:

- All active customers of MMWD (Midsayap & Libungan)

What are the Requirements:

- Abrupt Increase of Consumption Report

**Duration: 30 Minutes**

No	APPLICANT/ CLIENT	SERVICE PROVIDER	PROCESSING TIME (Under normal circumstances per transaction	PERSON IN- CHARGE	FEES	FORMS
1.	Gives the Information regarding the request/complaint made	Gathers information and the details of the request/complaint	30 Minutes	Jeffrey A. Pahil	None	Service Request
2.	Conforms and Signs Service Request	Conducts investigation and explains to the owner the result of the investigation				

- END OF TRANSACTION -

