

**ANNUAL PROCUREMENT PLAN FOR 2015
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN FOR COMMON-USE SUPPLY AND EQUIPMENT (CSE) FORM:

Indicate the office's monthly requirement per item in the CSE form. The form will automatically compute for the Total Amount per item and the Grand Total.
Do not delete/insert any field in the Form-Part A. Use Part B for items not found on Part A e.g. Ball point Pen. (Insert Rows in PART B to accommodate all items)
 For Other Items not available from the Procurement Service (PART B) but regularly purchased from other sources, the end-user **must specify/indicate the item and specifications** under each category with unit price based on their last purchase of the item/s.
 For Other Items not available from Procurement Service (Part B), indicate only those that will be purchased within the year to be used in day to day operation.
 Attach the duly accomplished CSE form in one (1) hard copy (duly signed) to the PPMP marked as "Annex A" and submit to Administrative Service-Property Division
 For further assistance/clarification, you may call the Property Division at 527-3000 local 209/210.
 Approve Budget (Last Page Total) shall be less than or equivalent to your office's NEP Proposal on Office Supplies and Others
APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at dole.gov.ph/pages/view/38 and; b) correct format but fields were deleted and inserted in Portion A of the form.
Please hide the rows with zero (0) requirements when printing to reduce the number of pages but do not delete the rows. The office will be informed by e-mail if the submission is incorrect.

Cont

Contact Person: CAROLS TOLENTINO, CPA, MMPA
 Position: General Manager
 E-mail: grncarol0131@yahoo.com and/or metromidsayapwaterdistrict@yahoo.com.ph

Office: (064) 521-4459
 Telephone/Mobile Nos: (064) 521-4459

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
A. AVAILABLE AT PROCUREMENT SERVICE STORES																
COMMON COMPUTER SUPPLIES/CONSUMABLES																
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box	1	1	1	1	1	1	1	1	2	1	2	2	15	445.64	6,684.60
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box	0	1	1	1	1	1	1	2	2	1	2	2	15	676.00	10,140.00
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box	1	1	1	1	1	1	1	1	1	1	1	1	12	834.60	10,015.20
14. EXTERNAL HARD DRIVE, 1TB, 2.5" HDD, USB 3.0 (backward compatible with USB 2.0), 5400 RPM, with dual-color LED light to indicate USB 3.0/USB 2.0 transmission, USB powered, Systems Requirements: USB 3.0: Windows XP/Vista/7; MacOSx 10.4 or above with USB 2.0 cable and product guide	piece	0	0	0	0	0	0	0	0	0	0	0	1	1	3,908.32	3,908.32
32. INK CARTRIDGE, HP C9351AA (HP 21), black, for HP Deskjet 3920, 3940, HP PSC 1410, 1402	cart	0	0	0	0	0	0	0	0	0	0	0	1	1	627.12	627.12
COMMON OFFICE SUPPLIES																
3. ALCOHOL, 70%, ethyl	bottle	3	4	4	4	4	4	4	4	5	4	5	5	50	38.22	1,911.00
7. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box	0	0	0	0	0	1	0	0	1	1	1	1	5	327.60	1,638.00
22. COLUMNAR NOTEBOOK, 12 cols	piece	0	0	1	0	0	1	0	1	1	0	1	1	6	19.76	118.56
23. CORRECTION TAPE, disposable, usable length of 6 meters(min), 5mm width	pair	4	4	5	4	4	5	5	6	6	5	6	6	60	13.00	780.00
35. ERASER, blackboard/whiteboard	piece	0	0	0	0	0	0	0	0	0	0	1	1	2	12.46	24.92

Handwritten initials and marks at the bottom of the table.

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
40. FOLDER, pressboard, plain, legal, 100s/box	pack	0.14	0.14	0.15	0.14	0.14	0.15	0.15	0.15	0.16	0.14	0.15	0.16	1.77	842.40	1,491.05	
61. MARKING PEN, whiteboard, black	piece	0	0	0	0	0	0	1	1	1	1	1	2	7	12.27	85.89	
63. MARKING PEN, whiteboard, red	piece	0	0	0	0	0	0	0	0	1	0	1	1	3	12.27	36.81	
73. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream	1	1	2	1	1	2	2	2	2	2	2	3	21	93.83	1,970.43	
77. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream	4	4	5	4	4	5	4	5	5	5	5	5	55	95.63	5,259.65	
84. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box	3	3	3	3	3	4	3	3	4	3	3	4	39	11.80	460.20	
85. PAPER CLIP, gem type, 32mm, 100s/box	box	0	1	1	0	1	1	1	2	2	1	2	2	14	6.64	92.96	
88. PUSH PIN, flat head type, assorted colors, 100s/case	case	0	0	0	0	0	0	0	0	0	1	1	1	3	20.23	60.69	
90. RECORD BOOK, 500 pages, Smythe sewn	book	2	3	3	3	3	3	4	4	5	4	5	5	44	83.20	3,660.80	
106. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box	2	2	2	2	2	2	2	2	2	2	2	2	24	102.94	2,470.56	
110. SIGN PEN, black	piece	0	0	0	0	0	0	0	0	1	0	0	1	2	42.52	85.04	
111. SIGN PEN, blue	piece	0	0	1	0	0	1	0	1	1	0	1	1	6	42.52	255.12	
112. SIGN PEN, red	piece	0	0	0	0	0	0	0	0	1	0	0	1	2	42.52	85.04	
113. STAMP PAD INK, violet, 50ml	bottle	0	1	1	1	1	1	1	1	2	1	2	2	14	22.88	320.32	
115. STAPLE WIRE, standard, 5000 pcs/box	box	4	4	4	4	4	4	5	5	6	5	5	6	56	22.34	1,251.04	
119. TAPE, adding machine, GSP bond	roll	0	0	1	0	0	1	0	0	1	0	1	1	5	8.68	43.40	
121. TAPE, masking, 48mm, 50 meters length	roll	1	2	2	1	2	2	2	2	2	2	3	3	23	95.68	2,200.64	
123. TAPE, transparent, 48mm, 50 meters	roll	1	1	1	1	2	2	2	2	3	2	3	3	23	30.99	712.77	
124. TAPE, packaging, 48mm, 50 meters length	roll	0	0	1	0	0	1	0	1	1	0	1	1	6	30.99	185.94	
COMMON OFFICE DEVICES																	
1. BLADE, heavy duty cutter (L500), 10 pcs./pack	pack	0	1	1	1	1	1	1	1	1	1	1	2	12	8.30	99.60	
9. STAPLER, heavy duty, standard	piece	0	0	0	0	0	0	0	0	0	0	1	1	2	112.11	224.22	
LEGAL SIZE PAPER																	
1. PAPER, bond, Premium Grade	ream	1	1	2	1	1	2	2	2	2	2	3	21	98.28	2,063.88		
4. PAPER, for Plain Paper Copier	ream	4	5	5	4	5	5	5	5	5	5	6	60	109.62	6,577.20		
B. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																	
Office Equipment and Accessories																	
Money Detector	unit	0	0	0	0	0	0	0	0	1	0	0	1	2	500.00	1,000.00	
Swivel Chair	piece	0	0	0	0	0	0	0	0	0	0	0	1	1	2,000.00	2,000.00	
Television Set, 21", Flat Screen	unit	0	0	0	0	0	0	0	0	0	0	0	1	1	5,000.00	5,000.00	
Office Supplies																	
Accomplishment Report Form	ream	0	0	0	0	0	1	0	0	1	1	1	1	5	270.00	1,350.00	
Application for Leave	ream	0	0	0	0	0	0	0	0	0	0	1	1	2	343.33	686.66	
Application and Contract Form (NSC)	pad	1	2	2	1	2	2	1	2	2	1	2	2	20	116.57	2,331.40	
Applicant Personal Information	ream	0	1	1	0	1	1	0	1	1	0	1	1	8	320.00	2,560.00	
Arta ID w/ Lamination and Sling	piece	3	4	4	3	4	4	3	4	4	4	4	4	45	75.00	3,375.00	
Alternate Driver Form, 2 cuts	ream	0	0	0	0	0	0	0	0	0	0	0	1	1	302.50	302.50	
Ballpen - Black	piece	32	33	33	32	33	33	34	34	34	34	34	35	401	4.62	1,852.62	
Ballpen - Red	piece	2	2	2	2	2	4	3	3	3	3	3	4	33	5.10	168.30	
Bill of Materials	pad	0	0	1	0	0	1	0	1	1	0	1	1	6	150.00	900.00	

Handwritten signature/initials

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
Bill of Materials and Cost Estimates	ream	0	0	1	0	0	1	0	1	1	0	1	1	6	330.00	1,980.00
Bin Card	piece	41	42	42	41	42	42	41	42	42	41	42	42	500	5.50	2,750.00
Borrower's Slip	pad	0	1	1	0	1	1	1	1	1	1	2	2	12	225.00	2,700.00
Cellophane, 3 x 16	ream	5	5	5	5	5	5	5	5	5	5	5	5	60	206.75	12,405.00
Certificate of Acceptance	pad	0	0	1	0	0	1	0	1	1	0	1	1	6	140.00	840.00
Certificate of Appearance. 1/2 Crosswise	ream	0	0	0	0	0	0	0	0	0	0	0	1	1	330.00	330.00
Certificate of Leave Credits	pad	0	0	0	0	0	0	0	0	1	0	0	1	2	112.50	225.00
Certificate of Travel Completed	ream	0	0	0	0	0	0	0	0	1	0	0	1	2	378.67	757.34
Columnar Notebook, 10 columns	piece	1	2	2	1	2	2	2	2	2	2	2	2	22	20.00	440.00
Columnar Notebook, 14 columns	piece	0	0	0	0	0	1	0	0	1	0	0	1	3	30.00	90.00
Daily Time Record, Lengthwise 1/2	pad	0	0	0	0	0	0	0	1	1	0	0	1	3	172.37	517.11
Driver's Ticket	ream	0	0	0	0	0	0	0	0	0	0	1	1	2	323.33	646.66
Envelop, Long (Brown)	piece	4	4	4	4	4	4	4	4	4	4	4	4	48	5.00	240.00
Envelop, Short (Brown)	piece	6	7	7	6	7	7	6	7	7	6	7	7	80	5.00	400.00
Envelop Doc 150, Nappcol Long	piece	4	4	4	4	4	4	4	4	4	4	4	4	48	1.10	52.80
Envelop w/ Logo	piece	33	33	33	33	33	33	33	34	34	33	34	34	400	2.00	800.00
Folder, Long (Expandable)	piece	2	2	2	2	2	2	2	2	2	2	2	2	24	30.00	720.00
Fuel Oil and Lubricant	pad	1	1	1	1	1	1	1	1	1	1	1	1	12	646.88	7,762.56
Itinerary of Travel	ream	0	0	0	0	0	1	0	0	1	0	0	1	3	283.00	849.00
Journal Book	piece	0	0	1	0	0	1	0	0	1	0	0	1	4	50.00	200.00
Liquidation Report	ream	0	0	1	0	0	1	0	0	1	0	0	1	4	300.00	1,200.00
Maintenance and Construction Order (MACO)	pad	1	1	2	1	1	1	1	1	2	1	1	2	15	96.19	1,442.85
Marker Ink	bottle	0	0	1	0	0	1	0	0	1	0	1	1	5	100.00	500.00
Medicines, Alaxan 200/325mg	piece	8	8	9	8	8	9	8	8	9	8	9	9	100	7.65	765.00
Medicines, Amoxicilin-RtMed 500mg	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	6.00	600.00
Medicines, Bioflu	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	6.50	650.00
Medicines, Biogesic	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	3.00	300.00
Medicines, Decolgen	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	4.97	497.00
Medicines, Diatabs RF Cap 25mg	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	6.75	675.00
Medicines, Kremil-S	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	4.84	484.00
Medicines, Loperamide	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	5.00	500.00
Medicines, Megenamc-RtMed 500mg	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	3.90	390.00
Medicines, Nasathera Cap 100mg	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	5.00	500.00
Medicines, Neozep Tablet	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	4.35	435.00
Memorandum of Agreement	pad	0	0	1	0	0	1	0	1	1	0	0	1	5	50.00	250.00
Meter Calibration Form	ream	0	0	0	0	0	0	0	0	1	0	0	1	2	280.00	560.00
Meter Retrieval Form	ream	1	1	1	1	1	1	1	1	1	1	1	1	12	250.00	3,000.00
Notice of Disconnection/Recon 2 cuts	ream	1	1	1	1	1	1	1	1	1	1	1	1	12	269.94	3,239.28
Overtime Accomplishment Report	ream	0	0	0	0	0	0	0	0	1	0	0	1	2	277.22	554.44
Paper Fastener, Plastic	box	0	1	1	1	1	2	1	1	2	1	2	2	15	24.01	360.15
Ploting and Blue Printing	piece	0	0	0	0	0	0	0	0	0	0	0	1	1	2,500.00	2,500.00
Pass Slips	ream	0	0	1	0	0	1	0	1	1	0	1	1	6	295.00	1,770.00
Pocket ID's	piece	4	4	4	4	4	4	4	4	5	4	4	5	50	100.00	5,000.00
Promissory Note	pad	2	2	2	2	2	2	2	3	3	3	3	4	30	60.00	1,800.00
Purchase Order	pad	0	0	1	0	0	1	0	1	1	0	1	1	6	60.00	360.00

h d g

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
Purchase Request	pad	0	0	1	0	0	1	0	1	1	0	1	1	6	72.50	435.00	
Receipt of Water Meter	pad	1	1	1	1	1	2	1	1	2	1	1	2	15	75.00	1,125.00	
Receiving and Inspection Report	pad	1	1	1	1	1	1	1	1	1	1	1	1	12	140.00	1,680.00	
Reimbursement Expense Receipt	pad	0	1	1	1	1	1	1	1	2	1	1	1	12	225.00	2,700.00	
Report on Collections and Deposits-Main	ream	0	0	0	0	0	0	0	0	1	0	0	0	1	298.00	298.00	
Report on Collections and Deposits-LSO	ream	0	0	0	0	0	0	0	0	0	0	0	1	1	298.00	298.00	
Request for Installation	pad	1	1	1	1	1	2	1	1	2	1	1	2	15	90.00	1,350.00	
Request for Overtime	ream	0	0	0	0	0	1	0	1	1	1	1	1	6	450.00	2,700.00	
Request for Photocopy	ream	0	0	0	0	0	0	0	0	1	0	0	0	1	310.00	310.00	
Request for Qoutation	ream	1	1	1	1	1	1	1	1	1	1	1	1	12	323.33	3,879.96	
Requisition for Working Fund	pad	0	1	1	1	1	1	1	1	1	1	1	2	12	15.81	189.72	
Service Request	pad	6	6	6	6	6	6	6	6	6	6	6	6	72	34.75	2,502.00	
Sign Pen, Green	piece	0	0	1	0	1	1	0	0	1	0	1	1	6	30.00	180.00	
Staple Wire, No. 10	box	3	3	4	3	3	4	4	4	4	4	4	4	44	5.00	220.00	
Stationery, Long	ream	0	0	1	0	0	1	1	1	1	1	1	2	9	664.29	5,978.61	
Stationery, Short/A4	ream	0	0	1	0	1	1	0	1	1	0	1	1	7	465.11	3,255.77	
Tarpaulin	piece	0	0	0	0	0	0	0	0	1	0	0	1	2	250.00	500.00	
Travel Order	ream	0	0	0	0	0	1	0	0	1	0	0	1	3	293.66	880.98	
Utility Rules & Regulation (UR & R)	piece	41	42	42	41	42	42	41	42	42	41	42	42	500	150.00	75,000.00	
Vehicle Maintenance Chart	ream	0	0	0	0	0	0	0	0	1	0	1	1	3	330.00	990.00	
Vehicle Trip Ticket	pad	0	0	0	0	0	0	0	0	1	0	1	1	3	267.00	801.00	
White Board, Big	piece	0	0	0	0	0	0	0	0	0	0	1	1	2	2,200.00	4,400.00	
Working Fund Voucher	pad	0	1	1	1	1	1	1	1	1	1	1	2	12	225.00	2,700.00	
														0			
Paper Materials and Products																	
Fax Paper	roll	0	0	1	0	0	1	0	1	1	0	1	1	6	50.18	301.08	
News Print, White (Promo Materials)	ream	0	0	1	0	0	1	0	0	1	0	0	1	4	93.50	374.00	
Pastelle Paper	ream	7	7	7	7	7	7	7	7	7	7	7	8	85	30.00	2,550.00	
Sticker Paper, Short	piece	0	0	0	0	0	0	0	0	1	0	0	1	2	6.95	13.90	
Yellow Paper	pad	0	0	1	0	0	1	0	0	1	0	1	1	5	24.23	121.15	
														0			
Computer Supplies																	
Computer Cartridge, Epson LQ-2180	piece	0	1	1	0	1	1	1	1	1	1	1	1	10	738.00	7,380.00	
Computer Ribbon, Epson LX-300 II (refill)	piece	3	3	3	3	3	3	3	3	3	3	3	3	36	34.17	1,230.12	
Toner NPG-32 (Photocopier)	box	0	0	0	0	0	0	0	0	1	0	0	1	2	4,369.33	8,738.66	
Toner Cartridge, LBP-2900	box	2	3	3	3	3	3	4	4	4	4	4	4	41	2,480.00	101,680.00	
Computer Ribbon, Epson LQ-2180 (refill)	piece	4	4	4	4	4	4	4	4	5	4	4	5	50	150.00	7,500.00	
Printer Head Mask, Epson LQ-2180	piece	0	1	1	0	1	1	1	1	1	1	1	1	10	450.00	4,500.00	
EPSON Ink, BK-T6641 (refill)	bottle	0	0	0	0	0	0	0	1	1	0	0	1	3	312.00	936.00	
EPSON Ink, Cyan (refill)	bottle	0	0	0	0	0	0	0	0	1	0	1	1	3	312.00	936.00	
EPSON Ink, Magenta (refill)	bottle	0	0	0	0	0	0	0	0	1	0	1	1	3	312.00	936.00	
EPSON Ink, Yellow (refill)	bottle	0	0	0	0	0	0	0	0	1	0	1	1	3	312.00	936.00	
HP Inkjet Printer Cartridge, 94 Black	piece	0	0	1	0	0	1	0	0	1	0	0	1	4	1,115.00	4,460.00	
HP Inkjet Printer Cartridge, 95 Tri Colour	piece	0	0	1	0	0	1	0	0	1	0	0	1	4	1,115.00	4,460.00	
Computer Ink, Blue 1L (refill)	bottle	0	0	0	0	0	0	0	0	0	0	0	1	1	2,000.00	2,000.00	

h d & A

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
Computer Ink, Yellow 1L (refill)	bottle	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2,000.00	2,000.00
Computer Ink, Red 1L (refill)	bottle	0	0	0	0	0	0	0	0	0	0	0	0	1	1	2,000.00	2,000.00
Computer Equipment and Accessories																	
Flash Drive, 8GB	piece	0	0	0	0	0	0	0	0	0	1	2	2	5	400.00	2,000.00	
Uninterruptible Power Supply (UPS)	unit	0	0	0	0	0	1	0	0	1	1	1	1	5	1,000.00	5,000.00	
Computer Set, Edimaxx, Flat Screen, AVR, Mouse & Keyboard	set	0	0	0	0	0	0	0	0	0	0	0	1	1	25,000.00	25,000.00	
Optical Mouse, PS2	piece	0	0	0	0	0	0	0	0	1	0	1	1	3	300.00	900.00	
Optical Keyboard, PS2	piece	0	0	0	0	0	0	0	0	1	0	0	1	2	300.00	600.00	
UPS Battery	unit	0	0	0	0	0	0	0	0	1	0	0	1	2	2,900.00	5,800.00	
Power Supply, 8 pins/24 pins	unit	0	0	0	0	0	0	0	0	1	0	0	1	2	3,500.00	7,000.00	
Printer Head, EPSON LQ-2190/80	piece	0	0	0	0	0	0	0	0	0	0	0	1	1	5,000.00	5,000.00	
Desktop Monitor	unit	0	0	0	0	0	0	0	0	0	0	0	1	1	5,000.00	5,000.00	
Mouse Pad	piece	0	0	0	0	0	0	0	0	1	1	1	2	6	150.00	900.00	
Accountable Forms																	
Check Booklet	stub	2	3	3	2	3	3	3	3	4	3	3	3	35	470.00	16,450.00	
Fund Transfer Form	pad	0	0	0	0	0	0	0	0	1	0	0	1	2	98.00	196.00	
Official Receipts	stub	125	125	125	125	125	125	125	125	125	125	125	125	1500	126.99	190,485.00	
Requisition and Issue Slip	pad	4	4	4	4	4	4	4	4	5	4	4	5	50	93.55	4,677.50	
Other Supplies Inventory																	
HTH Chlorine Granule	can	0	1	1	0	1	1	1	1	1	1	1	1	10	5,875.00	58,750.00	
DPD Chlorine Free Comparator	piece	300	300	400	300	300	400	300	300	400	300	300	400	4000	35.00	140,000.00	
Phenol Red Tablet	piece	300	300	400	300	300	400	300	300	400	300	300	400	4000	126.99	507,960.00	
Spare Parts Inventory																	
1210 Plus 200 kwh Meter	set	0	0	0	0	0	0	0	0	1	0	0	1	2	2,400.00	4,800.00	
Air Release Valve, No. 1	piece	0	0	0	0	0	0	0	0	1	0	0	1	2	4,224.00	8,448.00	
Ball Valve with Lockwing, 1/2"	piece	155	155	155	155	155	155	155	155	155	155	155	155	1860	184.00	342,240.00	
Battery Charger, Panther	unit	0	1	1	0	1	1	0	1	1	0	1	1	8	2,450.00	19,600.00	
Bushing Reducer, 3/4" x 1/2" (GI)	piece	46	47	47	46	47	47	46	47	47	46	47	47	560	17.36	9,721.60	
Coupling, 1/2"	piece	16	17	17	16	17	17	16	17	17	16	17	17	200	8.13	1,626.00	
Coupling, 3/4"	piece	83	83	84	83	83	84	83	83	84	83	83	84	1000	22.91	22,910.00	
CRP, 3/4"	piece	143	143	144	143	143	144	143	143	144	143	143	144	1720	189.46	325,871.20	
Ejector/Injection Fittings, 3/8"	piece	0	1	1	0	1	1	0	1	1	0	1	1	8	5,000.00	40,000.00	
Elbow, 1/2" x 90 (GI)	piece	23	23	24	23	23	24	26	27	27	26	27	27	300	26.20	7,860.00	
Elbow, 3/4" x 90 (GI)	piece	16	17	17	16	17	17	16	17	17	16	17	17	200	31.02	6,204.00	
Elbow Reducer, 3/4" x 1/2"	piece	101	102	102	101	102	102	101	102	102	101	102	102	1220	34.25	41,785.00	
End Cap, No. 3	piece	4	4	4	4	4	4	4	4	5	4	4	5	50	1,098.70	54,935.00	
End Cap, No. 2	piece	4	4	4	4	4	4	4	4	5	4	4	5	50	682.29	34,114.50	
Flow Meter, 2"-Flange Type	piece	0	0	0	0	0	1	0	0	1	0	0	1	3	11,050.00	33,150.00	
Gate Valve, No. 2	piece	0	1	1	0	1	1	1	1	1	1	1	1	10	1,367.00	13,670.00	
Gate Valve, No. 3 (M-M)	piece	0	1	1	0	1	1	1	1	1	1	1	1	10	6,687.00	66,870.00	
GI Cross Tee, 3/4"	piece	30	30	30	30	30	30	30	30	30	30	30	30	360	122.00	43,920.00	

Handwritten signature/initials

Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total		
GI Coupling, 1 1/4"	piece	0	1	1	0	1	1	1	1	1	1	1	1	10	17.25	172.50
GI Coupling, 2"	piece	0	0	1	0	0	1	0	1	1	0	1	1	6	90.00	540.00
GI Nipple, 1/2" x 4	piece	38	38	39	38	38	39	38	38	39	38	38	39	460	20.00	9,200.00
GI Pipe, 1/2" S-40	feet	173	173	174	173	173	174	173	173	174	173	173	174	2080	18.75	39,000.00
GI Pipe, 3/4" S-40	feet	98	98	99	98	98	99	98	98	99	98	99	99	1180	22.30	26,314.00
GI Pipe, 1 1/4"	feet	20	20	20	20	20	20	20	20	20	20	20	20	240	26.50	6,360.00
GI Pipe, 2", S-40	feet	10	10	10	10	10	10	10	10	10	10	10	10	120	134.28	16,113.60
Lead Seal	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	45.00	4,500.00
Manila Rope, 5/8	roll	0	0	0	0	0	0	0	0	0	0	0	1	1	5,000.00	5,000.00
Magnetic Switch, Max Amper-34	piece	0	0	1	0	0	1	0	0	1	0	1	1	5	4,400.00	22,000.00
Mechanical Elbow, 2 1/2" x 90	piece	0	0	0	0	0	1	0	0	1	0	0	1	3	2,811.44	8,434.32
Mechanical Elbow, 2" x 90	piece	0	0	0	0	0	1	0	0	1	0	0	1	3	1,758.06	5,274.18
Mechanical Elbow, 3" x 90	piece	0	0	0	0	0	1	0	0	1	0	0	1	3	2,940.00	8,820.00
Mechanical Gate Valve, 2"	piece	0	0	1	0	0	1	0	0	1	0	1	1	5	5,325.92	26,629.60
Megger	unit	0	0	0	0	0	0	0	0	0	0	0	1	1	25,000.00	25,000.00
Muriatic Acid	bottle	5	5	6	5	5	6	5	5	6	5	5	6	64	30.00	1,920.00
Nipple, 1/2" x 2 (GI)	piece	30	30	30	30	30	30	30	30	30	30	30	30	360	13.28	4,780.80
Nipple, 3/4" x 2 (GI)	piece	30	30	30	30	30	30	30	30	30	30	30	30	360	50.54	18,194.40
Padlock, Solex	piece	23	23	24	23	23	24	26	27	27	26	27	27	300	324.16	97,248.00
PE Male Adaptor, 3/4"	piece	238	238	239	238	238	239	238	238	239	238	238	239	2860	33.79	96,639.40
PE Tube, 3/4" SDR-11	meter	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	18600	20.43	379,998.00
Pipe Wrench, 24"	piece	0	0	0	0	0	0	0	0	0	0	0	1	1	15,000.00	15,000.00
Pipe Wrench, 36"	piece	0	0	0	0	0	0	0	0	0	0	0	1	1	18,000.00	18,000.00
Plug, 1/2" (GI)	piece	16	17	17	16	17	17	16	17	17	16	17	17	200	11.02	2,204.00
Plug, 3/4" (GI)	piece	8	8	9	8	8	9	8	8	9	8	8	9	100	15.00	1,500.00
Plastic Drum	piece	0	0	0	0	0	0	0	0	1	0	0	1	2	1,050.00	2,100.00
Pressure Gauge	piece	0	1	1	0	1	1	1	1	1	1	1	1	10	165.00	1,650.00
PVC Double Hub, 63mm ID	piece	4	4	4	4	4	4	4	4	5	4	4	5	50	350.00	17,500.00
PVC Pipe, No. 2 (50mm)	length	0	1	1	0	1	1	1	1	1	1	1	1	10	499.38	4,993.80
PVC Pipe, No. 2 1/2	length	0	1	1	0	1	1	1	1	1	1	1	1	10	702.45	7,024.50
PVC Pipe, No. 3	length	0	1	1	0	1	1	1	1	1	1	1	1	10	759.44	7,594.40
PVC Pipe, No. 4	length	0	0	0	0	0	1	0	0	1	0	0	1	3	1,795.39	5,386.17
PVC Pipe, No. 6	length	0	0	0	0	0	1	0	0	1	0	0	1	3	2,457.82	7,373.46
PVC Pipe, No. 8	length	0	0	0	0	0	1	0	0	1	0	0	1	3	2,550.00	7,650.00
Saddle Clamp, # 2 1/2 x 3/4"	piece	10	10	10	10	10	10	10	10	11	10	10	11	122	193.87	23,652.14
Saddle Clamp, # 2 x 3/4"	piece	10	10	10	10	10	10	10	10	11	10	10	11	122	174.86	21,332.92
Saddle Clamp, # 3 x 3/4"	piece	10	10	10	10	10	10	10	10	11	10	10	11	122	334.49	40,807.78
Saddle Clamp, # 4 x 3/4"	piece	6	6	6	6	6	6	6	6	7	6	6	7	74	348.97	25,823.78
Saddle Clamp, # 6 x 3/4"	piece	6	6	6	6	6	6	6	6	7	6	6	7	74	582.85	43,130.90
Saddle Clamp, # 8 x 3/4"	piece	3	3	3	3	3	3	3	3	3	3	3	3	36	341.21	12,283.56
Sleeve Type Coupling, No. 2	piece	2	2	3	2	2	3	2	3	3	2	3	3	30	1,240.03	37,200.90
Sleeve Type Coupling, No. 2 1/2	piece	2	2	3	2	2	3	2	3	3	2	3	3	30	1,696.54	50,896.20
Sleeve Type Coupling, No. 3	piece	2	2	3	2	2	3	2	3	3	2	3	3	30	2,234.40	67,032.00
Sleeve Type Coupling, No. 4	piece	1	1	1	1	1	1	1	1	2	1	2	2	15	2,180.00	32,700.00
Sleeve Type Coupling, No. 6	piece	0	1	1	0	1	1	1	1	1	1	1	1	10	3,646.60	36,466.00

Handwritten signature/initials

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (07.11.13)	TOTAL AMOUNT
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
Sleeve Type Coupling, No. 8	piece	0	1	1	0	1	1	1	1	1	1	1	1	1	10	5,417.25	54,172.50
Sleeve Type Coupling O-ring/Gasket, 2" dia	piece	4	4	4	4	4	4	4	4	5	4	4	5	50	45.00	2,250.00	
Sleeve Type Coupling O-ring/Gasket, 2 1/2" dia	piece	4	4	4	4	4	4	4	4	5	4	4	5	50	68.00	3,400.00	
Sleeve Type Coupling O-ring/Gasket, 3" dia	piece	4	4	4	4	4	4	4	4	5	4	4	5	50	75.00	3,750.00	
Sleeve Type Coupling O-ring/Gasket, 4" dia	piece	2	2	3	2	2	3	2	3	3	2	3	3	30	84.00	2,520.00	
Straight Elbow, 1/2" (GI)	piece	85	85	85	85	85	85	85	85	85	85	85	85	1020	20.82	21,236.40	
Submersible Pump, 2hp Model # SP25-11	unit	0	0	1	0	0	1	0	0	1	0	0	1	4	10,000.00	40,000.00	
Submersible Pump, 2hp Model # SP25-11	unit	0	0	0	0	0	0	0	0	0	0	0	1	1	13,500.00	13,500.00	
Submersible Pump, 5hp Model (new)	unit	0	0	0	0	0	1	0	0	1	0	0	1	3	38,000.00	114,000.00	
Submersible Pump, 7.5hp Model # QF30-6	unit	0	0	0	0	0	0	0	0	0	0	0	1	1	42,000.00	42,000.00	
Swing Valve, 1/2"	piece	96	97	97	96	97	97	96	97	97	96	97	97	1160	166.23	192,826.80	
Tee, 1/2" (GI)	piece	46	47	47	46	47	47	46	47	47	46	47	47	560	21.58	12,084.80	
Tee, 3/4" (GI)	piece	46	47	47	46	47	47	46	47	47	46	47	47	560	31.41	17,589.60	
Teflon Tape, 1/2"	roll	208	208	209	208	208	209	208	208	209	208	208	209	2500	17.37	43,425.00	
Vise Clamp, 4"	piece	0	0	0	0	0	0	0	0	0	0	0	1	1	8,000.00	8,000.00	
Water Meter, 1/2"-EVER/ACE	piece	100	101	101	100	101	101	101	101	101	101	101	101	1210	950.00	1,149,500.00	
Water Meter, 2" Jet H series	piece	0	0	0	0	0	0	0	0	0	0	0	1	1	4,265.00	4,265.00	
														0			
Construction Supplies Inventory																	
Cement	bag	2	2	2	2	2	2	2	2	2	2	2	2	24	272.22	6,533.28	
Sand & Gravel (for NSC)	cu.m.	0	0	0	0	0	1	0	0	1	0	0	1	3	618.00	1,854.00	
Nylon String	meter	0	1	1	0	1	1	1	1	1	1	1	1	10	835.00	8,350.00	
														0			

***GRAND TOTAL: 5,501,675.08

TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION (Less than or equal to NEP Proposal on Office Supplies and Others) 6,051,842.59

APPROVED BUDGET: (Equal to NEP Proposal on Office Supplies and Others) 6,999,614.05

Note:

Submit the duly accomplished CSE form in one (1) hard copy to AS-Property Division to be forwarded to FMS-Budget Division for review and CAF.

Submit the duly accomplished CSE form in one (1) excel copy to AS-Property Division by e-mail at procure100@gmail.com for consolidation

Submission of APPs for FY 2015 is included in the OPCR for CY 2014.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:



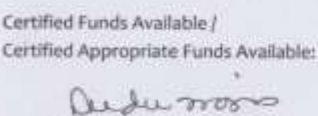
BON CARLO M. MELOCOTON, CPA
Accounting and Budget Group Head
Budget Officer Designate

Verified by:



ENGR. JOEY C. TONZO, MMPA
PE Division/Manager (OIC)
BAC Chairman

Certified Funds Available /
Certified Appropriate Funds Available:



DERNA E. DUMASIS, MMPA
AC Division Manager (OIC)

Noted by:



CAROL S. TOLENTINO, CPA, MMPA
General Manager
Head of the Agency

Date Prepared: November 15, 2014 (old version - APP for FY 2015 budget)
June 1, 2015 (new version)